

1.

1 / 1 point

Which of the following named ranges is valid?

☐

Qtr1

☐

Quarter-1

☐

Sales 2016

☒

_Sales2016

✔ Correct

Yes, this is correct. A named range can begin with an underscore symbol and contain the text string Sales2016.

2.

1 / 1 point

Named ranges behave like absolute cell references

☒

True

☐

False

✔ Correct

Indeed. They remain fixed when auto-filling formulas across your spreadsheet.

3.

1 / 1 point

Named ranges always contain a single cell.

☐

True

☒

False

✔ Correct

Yes, that's right. A named range can refer to a single cell or a range of cells.

4.

1 / 1 point

Which of the following are valid characteristics of names for named ranges?

(Multiple answers possible. Partial credit awarded)

☒

Underscores

✔ Correct

Yes! You can use underscores in a name for a named range.



Restricted length (no more than 255 characters)



Yes! Hopefully, you have no need to create a name that is as long or longer than 255 characters!



Hyphens



Labels used in cell references



Letters



Great! These are allowed.

5.

1 / 1 point

Uma wants to create a name for the range showing the Expenses for 2017. She types in Exp2017 but Excel rejects the name. What is the problem?



Exp2017 is a mix of letters and numbers which is not permissible for names



Exp2017 is a cell reference



Exp2017 is a heading in the document so it cannot be used as a name



Yes! Excel reads this as EXP2017 which is just like E27, and is thus a cell reference which is not allowed to name a range.

6.

1 / 1 point

We can use the name box to:

(Multiple options possible. Partial credit awarded)



Name a new named range.



Yes, great work here!



Navigate to the range of an existing named range.



Yes, great work here!



Change the name of an existing named range.