

Quiz 5: Apply Names

Dec 24th, 2025.

1. Where can you find the **Apply Names** feature?

1 / 1 point

- Right click on the cell you want to apply the named ranges to and navigate to **Name a Range**, you can now find **Apply Names**.
- Go to the **Name Manager** in the **Formula** tab, open it and you will find an option to **Apply Names**.
- In the **Formula** tab in the ribbon, go to the drop down menu at the right edge of **Define Names** then go to **Apply Names**.
- In the **Formula** tab in the ribbon, go to the drop down menu at the right edge of **Use in Formula**, then go to **Apply Names**.

 Correct

2. Uma has inherited a spreadsheet from Sean and she has noticed the lack of named ranges in this spreadsheet, she quickly creates named ranges using the **Create From Selection** method. She believes that the formulas used in the spreadsheet will now be more meaningful. Is there a potential problem with her reasoning?

1 / 1 point

- Yes, if Uma wants the formulas to update she must go to **Apply Names** and select which named ranges she wants to apply.
- No, Excel will automatically update all formulas and they will now use the named ranges.

 Correct

Indeed. You have to explicitly tell Excel to apply any named ranges that you create after formulas have already been created.

3. Where is the **Paste List** feature?

1 / 1 point

(Multiple options possible. Partial credit is awarded)

- Go to the **Formulas** tab and go to the **Define Names** tool and after selecting it go to **Paste Names** then **Paste List**.
- Go to the **Formulas** tab and go to **Use in Formula** and after selecting it go to **Paste Names**, then **Paste List**.

 Correct

Yes, this does let you go **Paste List**.

- Use the F3 keyboard shortcut which then lets you click on **Paste List**.

 Correct

Yes, this is also a quick way to get **Paste List**.

4.

1 / 1 point

Why can the **Paste List** feature be useful to an Excel user?

(Multiple options possible. Partial credit is awarded)

- Once we have clicked on **Paste List** we can cut and paste individual ranges into other Excel formulas, and edit them if necessary.

 **Correct**

Yes, the **Paste List** gives us the Excel syntax of the ranges, and we can edit these if necessary to cut and paste into other formulas.

- Once we have clicked on **Paste List** any edits we make to the pasted list, will automatically update the named ranges.
- It can be used to show which ranges the named ranges apply to. This is useful if the worksheet is complex and there is a lot going on.

 **Correct**

Yes, it can create a useful summary sheet for us, and other users of our spreadsheet.