

Meeting Notes – Week 5

Date: Thursday 6 November 2025

Attendees:

- James Wannan
- Gurman Singh
- Gabriel Babusanu
- Oli (Society Leader App)

Team Leader:

Collaborative rotation

Agenda:

- Review of individual progress for each system (USU Student App, Union Management System, USU Operation System, and Society Leader App).
- Discussed challenges faced during implementation and research.
- Shared feedback on design structure and data flow between systems.
- Agreed on improving documentation and ensuring consistent formatting across all reports.

Progress Summary:

- Gurman: Continued work on the **Union Management System**, focusing on backend logic and user interface layout.
- James: Completed design and started implementation of key features in the **USU Student App**.
- Gabriel: Refined workflow in the **USU Operation System** and began integrating feedback from last week.
- Oli: Drafted the structure and key functions for the **Society Leader App**.

Next Steps:

- Everyone to finalise initial drafts by next Thursday.

- Team to review integration possibilities between systems.
- Each member uploads updated work by **Sunday night** for feedback.