

# Gursharan Singh

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## Professional Skills and Abilities

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Languages	<b>Java, JavaScript, PHP</b>
OS	<b>Windows, Mac</b>
IDEs/editors	<b>NetBeans, Microsoft Visual Studio, Open Office, Sublime Text, Atom</b>
Data	<b>XML, JSON</b>
Database	<b>MySQL, NoSQL(MongoDB)</b>
Web Dev.	<b>HTML, CSS, Bootstrap, JavaScript, jQuery, Ajax</b>
Others.	<b>Git/GitHub, WordPress, Bootstrap Studio, Adobe Photoshop</b>

### Programming Skills

- Built a library management system with java and MySQL using NetBeans IDE which resulted in better management for books and records in our school library.
- Completed two full stack web development courses and created 50+ projects, which helped to enhance my programming skills and boosted my confidence in programming.
- Worked on many small and big projects in java over a course of more than 2 years, which lead to better understanding in concepts of programming deeply.
- Created a Super Mario game using JavaScript within 1 week resulting in best result in class in web programming course.
- Built a full portfolio website using HTML, CSS and JavaScript to be able to reach employers and show my skills to them.
- Create a secure login system using PHP scripting language and MySQL database.

### Communication Skills

- Created business letters with Microsoft office using various direct and indirect writings to convey messages.
- Completed full library management project with a group of 4 people demonstrating work ethics and positive attitude.
- Created a business presentation in Power Point to be displayed in front of more than 50 professors which helped me to gain some confidence in speaking in front of groups.
- Counselling juniors on difficulties by advertising them from past experiences, finding right resources to help, and provided support via email, telecommunication or in person.

## **Leadership & Management Skills**

- Prioritized tasks quickly by ranking them from most important to least and time managing to ensure the most critical items are taken care of.
- Completed all given tasks on time resulting in positive feedback from all employers.
- Motivated the teams by regular meeting and gifts to ensure the smooth flow of the work resulting in 100% completing of the projects.
- Managed the store during nights ensuring full safety of the stores and its employees.
- Motivated all staff to complete all orders on time by encouraging them and giving them benefits from the store on regular basis.
- Managed the annual function with my professor by taking care of all the acts and its timings which resulted in smooth flow of the function with all acts happening on right time.

## **Social Media skills**

- Updated Facebook on regular basis to improve group conversation and marketing my blog website.
- Remain active on twitter in order to stay up to date on business-related affairs.

## **Customer Service skills**

- Developed positive and profitable attitude towards resulting in full customer satisfaction based on feedback taken on survey done every week.
- Helped customer in food orders by suggesting him items according to their needs resulting in 10% increase in sales on average.

## **Digital Marketing skills**

- Promoted my blog site over the internet using various SEO (Search Engine Techniques) which helped me to gain 40% more traffic on my blogging site.
- Created websites using HTML, CSS, JavaScript, PHP and MySQL by designing layouts, formulating pages, writing texts, and testing web usability resulting in better tool to communicate with customers.
- Promoted my blogging website over Google ads, Facebook and Instagram ads increasing traffic by 50%.

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**WORK HISTORY**

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**Tim Hortons, Vancouver, BC**

**01/05/2018-Present**

*Baker*

- Created a full satisfaction among customers by taking 100% right order and helping them to choose the product from long menu according to their needs.
- Did 6 shifts per week at time of needs in order to maintain smooth flow of the store which helped me to gain confidence of my seniors at my job.

**7-11, Richmond, BC**

**1<sup>st</sup> jan,2018 - 30<sup>th</sup> April,2018**

*Packer*

- Worked with team of 6 people in packaging department which helped me to gain some leadership skills from my co-workers and had 95% accurate packaging on each survey.
- Worked under pressure at time of bigger orders resulting in gaining experience of working under pressure.
- Did extra shifts as a Janitor during weekends helping me gain experience of working at different departments.

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**EDUCATION**

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**Langara College, Vancouver, BC**

**January 2018- Present**

Diploma in Computer Science

**Courses:**

- Intro. to web development (4.33 GPA)
- Web Programming (4.0 GPA)
- Intro. to Computer Science (4.33 GPA)
- Communication (3.5 GPA)

**M.G.N Public School, Punjab, India**

**2015-2017**

**High School**

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**Affiliations and Credentials**

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| • JavaScript beginner's certification         | 2018 |
| • JavaScript and AJAX: Integration Techniques | 2018 |
| • WordPress – Custom theme creation with PHP  | 2018 |
| • Backend development using Node.js           | 2018 |
| • Driver's License                            | 2017 |
| • National Basketball Championship            | 2016 |