

## General Conditions:

1. The candidates applying for post must ensure that they fulfill all the eligibility conditions. If on verification at any time before or after appointment, it is found that they do not fulfill any of the eligibility conditions or it is found that the information furnished is false or incorrect their candidature will be cancelled.
2. Reservation under Ex-Serviceman quota is admissible to the bonafide Ex-Serviceman or their dependants. Such Ex-Serviceman/dependant, before issue of appointment letter shall have to produce a certificate issued by the Competent Authority appointed by the Government.
3. Candidate seeking reservation under Sports quota before the issue of appointment letter, shall have to produce a certificate that he/she belongs to the State of Punjab. He/she shall also be required to produce before issue of appointment letter a certificate indicating that he/she has won 1<sup>st</sup>, 2<sup>nd</sup> or 3<sup>rd</sup> position in a team or individual events in the State Level Championship in any of the discipline affiliated to Punjab Olympic Association organized by the State Level Federation. In case of reputed Non-Olympic disciplines such as Cricket and Tennis, a winner should have attained any of the 1<sup>st</sup> three positions in the State Level Association affiliated to the concerned National Federation. The sports certificate duly graded by the Director of Sports,

Punjab shall be a pre-requisite or issue of appointment letters in the case of candidate who applies under Sports quota category.

4. Candidate seeking reservation meant for the members of Scheduled Caste/ Backward Classes shall have to produce Scheduled Caste Certificate/Backward Class Certificate as applicable as prescribed by the State Government issued by the Competent Authority before the issue of appointment letter.
5. Candidate belonging to Rural Areas shall have to produce Rural Area Certificate as prescribed by the State Government issued by the Competent Authority before the issue of appointment letter.
6. Candidate seeking reservation under Handicapped quota shall have to produce a medical certificate of 40% permanent/partial disability of upper or lower extremity, deformity but otherwise fit for civil employment against the post applied for issued by the Competent Authority before issue of appointment letter. This certificate must be issued by the following authorities:
  - (a) Class-I Medical Officer of any Government Medical Institution/Hospital
  - (b) PMO, CMO/Civil Surgeon of the District or place of which the applicant is permanent resident.
7. The candidates must have passed Matriculation Examination with Punjabi as one of the compulsory

or elective or any other equivalent examination in Punjabi Language.

8. **Age Limit:** 18-37 years as on 18/07/2011.  
Relaxation in age limit will be given as per policy of the Punjab Government.
  - (a) Relaxation in age by five years for S.C./S.T. and other Backward Classes.
  - (b) To the extent of 10 years for Physical Handicapped persons on production of medical certificate from the Competent Authority.
  - (c) Ex-Servicemen as per Punjab Recruitment of Ex-Servicemen Rules, 1982 as amended from time to time.
  - (d) 45 years of persons already in the employment of Punjab Government, other State Government or the Government of India.
9. In service candidates may apply directly but only those Government employees shall be eligible to be issued appointment letters who are certified by the Head of the Department as not having any pending disciplinary proceedings or undergoing punishment under Punjab Civil Services (Punishment & Appeal) Rules, 1970, or any other applicable rules, as the case may be, not undergoing any trial/ prosecution or any other material disqualification in terms of integrity and professional misconduct.
10. The candidate must possess prescribed education qualification and professional qualification for the

post applied for on or before the last date of receipt of applications.

11. Lower and Upper age shall be determined as on 18<sup>th</sup> July 2011.
12. The calculation details of reserved posts indicated in this advertisement may marginally change in view of Punjab Government instructions. 50% reservation of vacancies of the quota reserved for Schedule Caste shall be offered to Balmikis and Mazhbi Sikhs, if available, as a first preference from amongst the Schedule Caste as per the Punjab Schedule Castes and Backward Classes (Reservation in Services) Act, 2006.
13. **The Competent Authority reserves the right not to fill up any or all the posts without assigning any reason. The number of posts is likely to be decreased or increased without any notice.**