

Gurtej Singh

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Career Profile

Highly motivated and meticulous individual with bachelor's qualification in Architecture, looking to extend personal and professional experiences into Sales Support Officer. Possessing the following number of intellectual skills involved in written and verbal communication, capability and competency in expressing initiative in teamwork, ability to work in rapidly growing workplaces, and critical strategic thinking abilities to identify issues during early stages of progress.

Education

Bachelor of Applied Science (Architectural Science)
CURTIN UNIVERSITY, Bentley, WA

February 2016 - February 2019

- Undertook research in sustainable architectural design in Perth's urban area's through three local examinations of sustainable farming practices in Western Australia
 - Examined and designed an existing "Men's shed" into a communal hub, using Virtual fly through with Revit and Lumion
 - Led and guided a team of five members in a sustainable design competition for improving the Curtin University Architecture and Planning building's thermal capabilities by 20%
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Internship Experience

ARCHITECTURAL INTERN

John Holland, Melbourne, Victoria

March 2019 - September 2019

- Undertook site visits to the Metro Tunnel project as part of the intern team analyzing the design process of the underground station
 - Edited plans for the production design team to include newly introduced elements for the underground train station of the Metro Tunnel project.
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Employment History

LEADING HAND

Ahrens, Olympic Dam, SA

May 2020 - Present

- Lead and cooperate with mining services crew of three experienced personnel in completing daily job procedures to ensure smooth operations of mining site
- Apply initiative and key analytics when dealing with mining services crew in failing to complete daily procedural tasks

GENERAL SERVICES MINER

BHP, Olympic Dam, SA

October 2019 - May 2020

- Demonstrated health and safety protocols during highly intensive services extensions to newly created areas within the underground environment setting.
 - Obtained underground Integrated tool-carrier license to operate and utilize in daily crew tasks
 - Attained competency in undertaking and accomplishing mine water and air services extension to newly created areas
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Technical Skills

- Microsoft Suite (Word, PowerPoint and Excel) - Advanced knowledge
- Adobe Suite (Photoshop, Illustrator and Indesign) - Advanced knowledge
- C++ - Fundamental knowledge
- AutoCAD - Advanced knowledge
- Lumion - Fundamental knowledge
- Sketchup modelling of solar efficient dwellings - Fundamental knowledge
- AutoDesk Revit - Fundamental knowledge
- Python - Fundamental knowledge
- CostX - Fundamental knowledge

Professional Development

AUTODESK REVIT ESSENTIAL TRAINING

LinkedIn training

January 2018 - February 2019

- Gained certification in using Revit software in producing accurate and developed architectural and construction drawings

CODING BOOT CAMP

University of Adelaide, Adelaide

August 2021 – January 2022

- Preparing to attend virtual (online) classes to understand and utilize skills in developing software's and digital programs

Interests

- Boxing: Boxed as a junior during high school (2011 - 2014) and currently as an amateur (2019 - Present)
- Developed bilingual capabilities to leverage in discussions with foreign organizations, particularly in Indian and Arabic languages
- Technical experience in Python and C++ programming languages

Personal Referees

- Lakhvir Pooni - Group Planning Manager - South32 - 0426 558 283