

# Gurvir Singh

4286 B Lawrence Ave East, Scarborough, ON, M1E2S7

416-268-4980

[gurvirsingh791@gmail.com](mailto:gurvirsingh791@gmail.com)

[www.linkedin.com/in/gurvirsingh2021](https://www.linkedin.com/in/gurvirsingh2021)

---

## SUMMARY OF QUALIFICATIONS

- Currently in third semester of Software Engineering Technology program
- Familiar with SQL, C#, JavaScript, Unix-Linux, HTML and CSS
- Knowledgeable in the main software development process models
- Proficiency in using Visual Studio, VS Code, Power Point, MS Word and MS Visio
- Critical thinker with great time organization and teamwork skills
- Strong communication skills; multilingual in English, Italian, Hindi and Punjabi

## EDUCATION

### Software Engineering Technology Co-op Advanced Diploma

Centennial College, Toronto, ON

Jan.2020 - Present

*Expected graduation Apr. 2023*

- Relevant courses:

*Introduction to Database Concepts*

*Client-side Web Development*

*Web Interface Design*

*Advanced Business Communications*

*Object-oriented programming*

*Software Engineering Fundamentals*

### Academic Projects:

- Completed group project to build a Software Requirements Specification (SRS)
- Built web applications using JavaScript syntax and JQuery
- Used Oracle SQL Developer to write queries
- Created applications with Windows Forms using Visual Studio 2019

## WORK EXPERIENCE

### **Cashier (Part - time)**

Jun. - Nov. 2019

Italmark Store, Carpenedolo, Lombardy, Italy

- Communicated with over 20 customers per hour
- Checked prices and processed items by scanning barcodes
- Regularly wrapped and packed items when required
- Frequently helped customers with info about products and store policies

### **Office Assistant (Part - time)**

Jan. - May 2018

Municipality Office, Calvisano, Lombardy, Italy

- Regularly sent and received emails
- Typed or edited daily reports
- Attended and guided more than 40 visitors a day
- Carried out individual and group tasks

### **Pharmacist Assistant (School - work training)**

Jun. - Aug. 2017

Farmacia Comunale, Carpenedolo, Lombardy, Italy

- Regularly used computer software (MS Word, Excel etc.) to store data
- Assisted pharmacist to attend patients and customers
- Helped staff members while maintaining professionalism and observational skills
- Reviewed and updated patients' records daily