

# Justin A Oeters

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Ph: (513) 325-4935

## Professional Summary

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Highly-motivated Probation Officer with 6 years of experience in the criminal justice system, including case management, field supervision, presentence investigation, and weapons training. Seasoned professional with excellent communication, organization and interpersonal skills.

## Skills

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- Trained in defensive tactics
- Risk and needs assessments
- Verbal and written communication
- Presentence Investigation Reports (PSI)
- HTML, CSS, Javascript, JQuery, Bulma, Bootstrap, API's, Node.js
- Weapons training
- Efficient Work Ethics
- Case Management

## Experience

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*Butler County Adult Probation  
Probation Officer II*

*Hamilton, OH  
Nov 2013 - Current*

- Maintained organized offender records and documentation in compliance with department and legal standards.
- Built relationships with defendants and offenders, assessing living conditions and case background information.
- Conducted pre-sentence investigations by doing in-depth research and compiling police reports.
- Determined appropriate supervision levels by conducting risk and needs assessments.
- Contacted victims in criminal investigations in regard to restitution.
- Served as the Assistant Terminal Agency Coordinator (ATAC) for LEADS. Trained new users and attended LEADS specific training.

*Best Buy Co Inc.  
Solutions Specialist*

*Cincinnati, OH  
Nov 2007 - Apr 2012*

- Highly regarded for consistently achieving superior sales results through leadership, planning, and effective implementations.
- Achieves consistently high client satisfaction ratings.
- Experience in problem solving, leadership and communications, sales training, and customer relations.
- Communicates and interacts effectively with individuals of all levels, nationalities, and cultures.
- Utilizes strong organizational and analytical skills, and a proven ability to handle multiple tasks.

- Resolves customer problems and ensured satisfaction.

*University of Cincinnati*  
*Research Assistant*

*Cincinnati, OH*  
*May 2005 - Aug 2006*

- Summarized search results by preparing written reports, graphs, fact sheets and tables.
- Developed macros, special formulas and other actions to produce reliable and consistent statistical reviews.
- Planned, modified and executed research techniques, procedures and tests.
- Validated incoming data to check information accuracy and integrity while independently locating and correcting concerns.
- Conducted meticulous research to identify information and answer multifaceted questions.
- Performed statistical, qualitative and quantitative analysis.

*Cincinnati Area Geographic Information Systems (CAGIS)*  
*Internship*

*Cincinnati, OH*  
*May 2005 - Aug 2005*

- Prepared and updated files and records for the CAGIS database.
- Answered public inquiries.
- Prepared reports, using statistics, charts, and graphs, to illustrate planning studies in areas, such as population, land use, and zoning.
- Summarized information from maps, reports, investigations, and books.

## **Education**

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*University of Cincinnati*  
*Master of Science: Community Planning*  
 Concentration on Environmental Planning.

*Cincinnati, OH*  
*Aug 2007*

*University of Akron*  
*Completed one year of Law School.*

*Akron, OH*  
*Jun 2003*

*Kent State University*  
*Bachelor of Science: Political Science*

*Kent, OH*  
*May 2002*

- Graduated with honors.

## **References**

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### **Wayne Gilkison**

Chief Probation Officer, Butler County  
 (513) 785-5851

### **Kristen Foster**

Manager of Investigations  
 (513) 887-3268

### **Heather Barron-Sons**

Supervisor  
 (513) 887-3401