

## Weekly Log

### 2021-10-30

<b>Group Project Name:</b>	<b>The Three Musketeers</b>
<b>Sponsor Company:</b>	<b>Tallahassee Memorial Healthcare</b>
<b>Group Members:</b>	<b>Hailey Skoglund, Gus Lipkin, Maverick Hope</b>

#### Summary of Weekly Progress:

- Created WBS
- Created Gantt Chart
- Created Project Charter
- Received updates from sponsor on escalating the data request
- Started writing the midterm report

#### Summary of what was planned for this week but wasn't completed and why (if applicable):

- Get access to the data so that we can begin our exploratory analysis.
  - This is because we are still waiting on the data from TMH.

#### Summary of what is planned for this week:

- Get access to the data so that we can start the analysis process.
- Finish writing the midterm report
- Schedule a meeting with Jessica Parker to discuss the data fields and next steps once data is received.

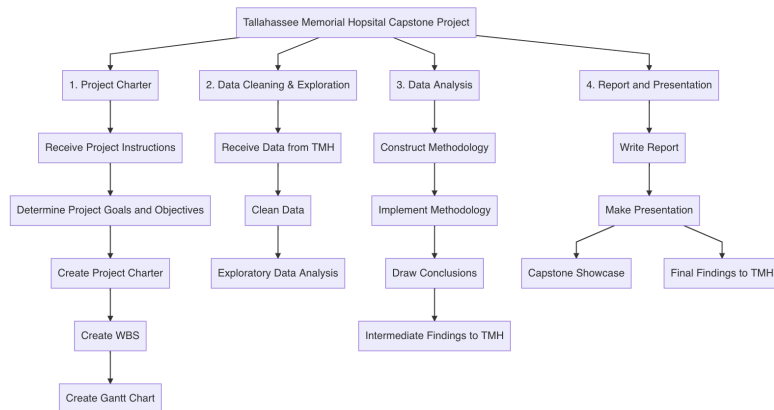
## Task accomplished by each member:

- **Hailey:**

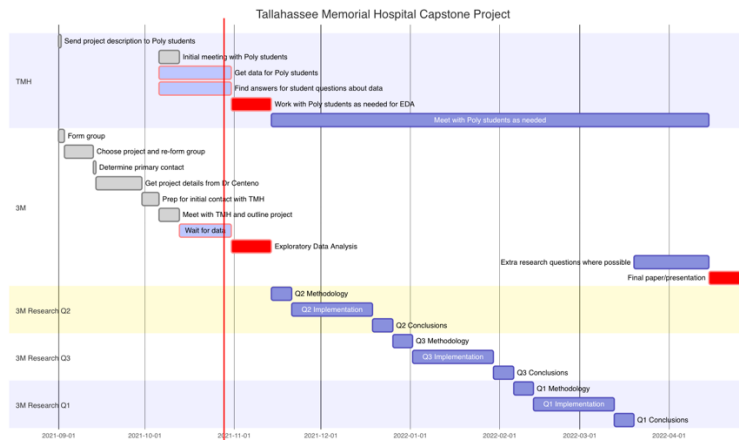
- Emailed sponsor about project generated IP and whether the students or TMH own it
- Emailed Jessica Parker for updates on getting the data
- Assisted with WBS and Gantt Chart
- Began writing midterm report:
  - Executive Summary
  - Background
  - Research Design (with Gus)
  - Conclusion

- **Gus:**

- Wrote email to Matt Bohm regarding the IP Form
- Began writing midterm report:
  - Research Design (with Hail)
  - Analysis
- Created WBS



- Created Gantt Chart



- **Maverick:**

- Staying in contact with Dr. Centeno through after class chats
- Checked WBS and Gantt Chart for accuracy
- Began writing midterm report:
  - Introduction
  - Project Charter
  - Literature Review

### **Blocking issues:**

- Legal must review DUA
- Data must be packaged by TMH who are still waiting to get the data from their third party data collection service

### **Questions or Ideas:**

- Have the other groups been able to get access to their data?