**Hearst API Portal Code Updates Documentation**

1. **Template Usage**
   1. Available Templates
      1. Brand Landing Pages
      2. Documentation Page(s)
      3. Blog Roll Page
      4. Post Page
2. **Template Locations**
   1. Where do we store code base and templates?
      1. GitHub for code base
      2. Style Guide as GitHub IO Page with templates identified
3. **Template Modifications**
   1. Completed in Code Editor like Visual Studio/Dreamweaver
      1. Currently requires development resource or code governance development resource for HTML
4. **GitHub Updates**
   1. 2 Release Managers for Moderating Updates
      1. Do we want to use pull request feature inside of GitHub to facilitate updates?
   2. Check-In Process for Reporting
      1. Title
      2. Commenting
   3. Branching
   4. Reporting
      1. Release Schedule, biweekly or monthly?
      2. Approvals for each update to Governance stakeholders
5. **Mashery Updates**
   1. 1 Super Admin
   2. 2 Content Admins
   3. 2 API Content Admins
   4. Process for Updates
      1. Approvals by Governance
      2. Super Admins for Content of the Updates to Mashery
         1. What about emergencies?
            1. Temporary page for content liability instances
            2. Mashery Premier Support
            3. Provide access to Super Admins for Premier Support
   5. Documentation
6. **Mashery Super Admin Documentation**
   1. Step by Step How to Update inside Mashery CMS