## Gustavo J. Cerna

### Address:

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### **Contact Information:**

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# **Experience:**

- Special Services Manager, Environment Control December 2021 Present Management position: creating commercial cleaning quotes, scheduling jobs, supervising crew members, building relationships with clients, general office duties, etc.
- Church A/V Technician, St Andrew Presbyterian Church, June 2021 Present, Responsible for the audio mixing in worship services and also responsible for recording the sermon with multiple cameras en edited it to publish it on Vimeo.
- Media Manager Volunteer, La Gracia de la Cruz Church July 2018 Present Responsible to create, editing, or updating slide shows in Proclaim presentation software, setting up live streaming equipment such as cameras, camera switcher, video encoder, etc., and being in charge of the live stream(adding lower thirds, switching camera angles, etc).
- Supervisor, Rony's Commercial, October 2018 December 2021
  Supervising small teams, ensuring the team has all the supplies and material needed, and doing inspections constantly.

### **Education:**

- Computer Science BS,
  - Currently pursuing a bachelor's degree in computer science.

### Skills:

- Proficient in Microsoft Office Suite such as Excel, Word, and Outlook.
- Comfortable with Mac and iOS operations systems
- General Office Skills
- Basic knowledge of QuickBooks
- Comfortable with HTML & CSS
- Basic Knowledge of Javascript
- Bilingual English & Spanish
- Knowledge of Adobe Suite.
- Knowledge on Livestreaming

## **Activities and Interests:**

- Photography and video recording as a hobby.
- Youth lead in a Christian Church.
- Passionate about technology.