Sandra Guzman

guzmans@brandeis.edu | 347-777-7259 | LinkedIn Sandra Guzman

EDUCATION

Brandeis University   Waltham, MA 02453
Bachelor of Science in Biochemistry   March, 2029

Bronx High School for Law and Community Service   Bronx, NY 10458
GPA: 4.0   June, 2025

HONORS

- **Posse Foundation Full-Tuition Leadership Scholarship** - (DAP 2025 - 2029)
- **Principal Honor Roll Award(s) -** 2021 - 2025
- **Mock Trial Award 2024**

EXPERIENCE

T.A.G. Program, The Community Initiatives of NY, Harlem, NY 10030   July 2025 -August 2025
Intern

- Strategically refined resume, LinkedIn profile, and cover letter to enhance personal brand and support the planning and promotion of 3+ youth-focused community events (e.g., talent shows), leveraging Instagram and Tik Tok to increase engagement by 40%.

Niño De La Caridad Foundation, 2476 Bathgate Avenue   April, 2025 – June 2025
Tutor

- Tutored 10-15+ elementary & middle school students using Common Core-aligned math and English packets, improving homework performance through interactive methods like games, visual aids, & storytelling tailored to individual learning styles.

Ernst & Young, 0001 West, Manhattan, NY   October, 2023 – June 2025
Apprentice

- Managed 20+ EY initiatives focused on volunteerism, basic needs, & educational support.
- Grammatically reviewed 40+ corporate decks for Cedar Crest & Playland merger, enabling seamless communication across a 30+ member interdisciplinary team.
- Consolidated 50+ business stakeholder contacts to optimize internal accessibility.

Bronx High School for Law and Community Service, 500 E Fordham Rd, The Bronx, NY 10458
Website Editor   September 2023 - June 2024

- Implemented multilingual functionality, enhancing the institution's website accessibility for 20% of the user base.
- Revitalized web content, boosting engagement & event participation 10%.

ACTIVITIES

Asian Cuisine Club(4 years), Academic Volunteer Club(4 years), Intramural BadmintonAthena(4 years)

SKILLS

Language Skills: Spanish & English
Technical Skills: Data Analysis, Organizational skills, Programming, Time management, Visualization