

At the Main Counter, as you add parts to an invoice, you can request specific parts from the DC by marking them for the DC. This submits a request to the DC that you can monitor until you receive the parts.

- 1 To request a part from the DC, on the invoice enter **Y** into DC.

Price 64.9900 Unit 64.99 DC Y Tax OK

- 2 Select **Checkout [F2]** to send the RADS request to the DC.

Checkout [F2]

- 3 To check the status of your request, from the **Invoice** screen, select **Other functions > RADS request activity**.

Other Functions Logout Catalog
Other TAMS Functions
Add Retail Customer
Manual Invoice
Calculator
RADS Request Activity
Back to Cashier [F8]

- 4 Your RADS transaction should display. If not, select **All transactions** to see all RADS request activity.

Transactions
My Transactions
All Transactions

- 5 Check the **Status** of your request.

Waiting to be picked	RADS has received request.
Picked the part	Has been pulled by DC warehouse personnel.
Recv'd by main cntr	Main Counter has received part.
Cancelled	Transaction was cancelled.

040 Invoice - jeremy h
Customer: 00000000000000000000
Salesperson: 30 FRED B
Customer Information: 00000000000000000000
Attention: 00000000000000000000
Authorized Buyer: 00000000000000000000
Part # Line Description Quantity List PD Price Total Tax Codes
213-4011 RAY ALTERNAT 1.00 109.9600 U 64.9900 64.99 Y
Quantity entered (1.00) exceeds stock on hand (0.00).
Special Functions (Shift+Tab) Check Other Stores [F11] Stock Check [F12] Part Info [Shift+F2] Checkout [F2] Subtotal 0.00
Shift+Tab moves back a field Wednesday, November 24, 2021 11:11 AM

RADS Request Activity

Transactions	Trans #	Line	Part #	Qty	Status	Status Changed At	Emp #	Emp Name
PREFERRED CASH C...	73181	ND	4401255	1	Rec'd by Main Cntr	11:02 AM	2	A. Tim
PREFERRED CASH C...	73181	UP	2232	1	Rec'd by Main Cntr	11:02 AM	2	A. Tim
PREFERRED CASH C...	73181	UP	37080	2	Rec'd by Main Cntr	11:02 AM	2	A. Tim
NORTHTOWN VOLVO	73183	MM	07524	10	Rec'd by Main Cntr	11:08 AM	12	B. Ron
NORTHTOWN VOLVO	73183	MM	07525	10	Rec'd by Main Cntr	11:08 AM	12	B. Ron
WEST HERR THE PAR...	73184	AIC	LM2330	4	Picked	11:13 AM	10	M. Dan
NEWTONS CAR CARE	73185	DE	234305	1	Waiting to be Picked	11:14 AM	2	A. Tim

Refresh [F4] Change Status [F3] Cancel Transaction [F5] Ready To Invoice [F2] Additional Info [F9] Close [Esc]

- 6 Use the options below to change, cancel, or see more information about your request.

Refresh [F4] Change Status [F3] Cancel Transaction [F5] Ready To Invoice [F2] Additional Info [F9] Close [Esc]

- **Refresh [F4]** the **Status** of all requests.
- **Change status [F3]** when you receive the part(s) to enter quantity and mark as **Recv'd by main cntr**.
- **Cancel transaction [F5]** to cancel specific parts, the entire request, or a lost sale.
- **Ready to invoice [F2]** when the part is available and the customer is ready.
- **Additional info [F9]** to see more transaction details, like Time of request, Time pulled, and the PO number.
- **Close [Esc]** the **RADS request activity** window.

- 7 When the **Status** has changed to **Recv'd by main cntr**, choose the transaction and select **Ready to Invoice** to indicate you now have the part to sell to the customer.

RADS Request Activity

Customer	Trans #	Line	Part #	Qty	Status	Status Changed At	Emp #	Emp Name
PREFERRED CASH C...	73181	ND	4401255	1	Rec'd by Main Cntr	11:02 AM	2	A. Tim
PREFERRED CASH C...	73181	UP	2232	1	Rec'd by Main Cntr	11:02 AM	2	A. Tim
PREFERRED CASH C...	73181	UP	37080	2	Rec'd by Main Cntr	11:02 AM	2	A. Tim
NORTHTOWN VOLVO	73183	MM	07524	10	Rec'd by Main Cntr	11:08 AM	12	B. Ron
NORTHTOWN VOLVO	73183	MM	07525	10	Rec'd by Main Cntr	11:08 AM	12	B. Ron
WEST HERR THE PAR...	73184	AIC	LM2330	4	Item Being Picked	11:11 AM	10	M. Dan

Refresh [F4] Change Status [F3] Cancel Transaction [F5] Ready To Invoice [F2] Additional Info [F9] Close [Esc]