Graham Harris

grahamh1019@gmail.com | (929) - 244 – 0668 | grahamwharris.com | New York, NY

Summary

Enthusiastic student familiar with data systems and marketing. Strengths include organization, independence, timeliness, and drive. Looking to build experience through new opportunities, especially in the fields of finance, computer science, and mathematics.

Education

New York University, Courant Institute of Mathematical Sciences   9/2018 – 6/2022
Bachelor of Arts in Mathematics   GPA: 3.7
Minors in Computer Science and Italian

Experience

Intern – *NYU Leslie Entrepreneurial Institute (E-Lab),* New York NY   9/2019 – Present
- Facilitated entrepreneurship events, such as start-up incubators and venture capital "pitchfests".
- Learned start-up basics through Institute functions like coaching and mentorship programs.
- Responsible for check-in, general information, and safety.

Brand Ambassador – *Smorgasburg,* New York NY   4/2019 – 10/2019
- Assisted sales operations with ~8,000 visitors per day.
- Worked with management on brand deals and activations.
- Responsible for weekly event setup, merchandise organization, and customer experience.

Office Assistant – *NYU Law Institute of Judicial Administration (IJA) and Labor Center*, New York NY   5/2019 – 8/2019
- Maintained correspondence, database, and payments.

Social Media/Marketing Intern – *Food Period,* New York NY   11/2018 – 6/2019
- Recorded Instagram data and planned social content for women's health startup.
- Created Food Period's email marketing plan and workflow with co-founders.
- Completed analysis tasks resulting in Instagram growth of ~300 followers/week.

Clubs & Extracurriculars

Member - *Bite Club at NYU*, New York NY   9/2018 – Present
Website Manager   4/2019 – Present
President   9/2020 – Present
- Lead food-oriented event production and outreach to local restaurants.
- Organized website materials and web design.
- Monitored website and metadata for bugs and performance issues.

Puppy Raiser - *The Seeing Eye*, Morristown NJ   5/2016 – 8/2019
- Raised puppies for local guide dog program.

Programming Languages:		Certifications:
- Java	- Python	New York State
- JavaScript	- HTML/CSS	Bartending License

Last updated: 07/21/2020