**MEETING REPORT**

**Team Name: TOPD Date of Meeting: 5 April 2017**

**Start Time: 10.30 End Time: 11.30 Meeting Location: Epoka Campus**

**Moderator: Geri Zeqiri, Rei Mandija Recorder: Egi Papa**

**Other Members Present: Ledio Bahja**

**Ergert Popa**

**Varis Jorganxhi**

**Members Absent: none**

**Topics Discussed:**

**1. Basic Structures**

**2. Hierarchy rank of the departments**

**Decisions Made: Discussing about the new information that we got, it was decided on:**

**1. How to ease the communication between departments.**

**2. Provide technological means.**

**3. Provide a categorized user interface.**

**4. Provide several categories for user that will login in the system.**

**Tasks Assigned:**

**Work divided inside the group**

**1. Ergert Popa, Ledio Bahja, Varis Jorganxhi -> Front-end.**

**2. Geri Zeqiri, Rei Mandija, Egi Papa -> Back-end/ Android App**

**3. All team -> Documentation & formalities**

**4. All team -> Meeting on weekly basis**

**Time, Place, and Agenda for Next Meeting:**

**Time: 12 April 2017**

**Place: Epoka Campus**

**Agenda: Requirements**