PROCESS FLOW CHART FOR HANDLING A MAINTENANCE REQUEST

A Site Manager Submits A Maintenance Request

What Type of Maintenace

Equipment → Equipment Maintenance Team

Civil Works → Civil Maintenance Team

Have OPEX Budget ?
- No
- Yes → Approve

Have CAPEX Budget ?
- No → Reject
- Yes → Request Manager Approval

Request Manager Approval → Manager Approver
- Yes → Approve
- No → Reject

Approve → Enhancement Scheduling

Enhancement Scheduling — Text → End

Reject → End

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