

MALTA VISA APPLICATION CENTRE**马耳他签证申请中心****CHECKLIST FOR A VISA FOR APPLICATIONS TO WORK IN MALTA****赴马耳他工作的签证申请清单****NAME:**

姓名

PURPOSE OF VISIT:

申请目的

PASSPORT NO:

护照号码

GROUP NO. (IF APPLICABLE)

团队编号 (没有不填)

		Yes	No	Remarks
1.	One (1) completed and signed visa application form duly filled in English.			
	用英文大写字母填写的一份完整的并已经签字的签证申请表			
2.	Valid passport with at least 6 months remaining from the date of departure from China and the passport is to be valid for a minimum of three months after expiry of the visa. It should contain at least 2 blank pages. 护照从中国离境日期后至少有 6 个月有效期且保证护照有效期长于签证有效期 3 个月，同时护照至少保留 2 页空白签证页			
3.	Original and one (1) photocopy of passport (empty pages need not be photocopied).			
	护照原件及一份印件 (空白页不需要复印)			
4.	Two (2) passport-size photographs bearing a true likeness to the applicant.			
	两张白底证件照规格的近照			
5.	One (1) copy of the ID card. 一份身份证复印件			
6.	Original and one (1) copy of the family book. 户口本原件及一份复印件			
7.	Proof of Accommodation in Malta			
	马耳他的住宿证明			
8.	Confirmed air ticket reservation. If ticket is presented, a copy is retained.			
	机票订单。若机票已出，要求机票复印件			
9.	Proof of a valid travel insurance policy (either individual or group) valid for 1 month. The insurance policy must be valid throughout the Schengen area and must have a minimum coverage of 30,000 Euros.			
	人身意外医疗旅游保险，个人及团体都要求最低保额在 30 万人民币以上，有效期为 1 个月且申根国家有效。			
10	Proof of Employment in Malta: Letter from employer			

	indicating name, address, telephone number of the employer, position of applicant, tenure duration, salary.			
	马耳他邀请方出示的邀请函，包括雇主的姓名，地址，电话号码，申请人的职位，任期，薪金			
11	Employment License as issued by the Employment and Training Corporation (ETC) in Malta			
	ETC 颁发的工卡及雇佣证明			
12	Notarized non-criminal certificate			
	无犯罪记录公证			
13	Notarized Occupational Certificate.			
	职业资格证书公证			

Inquiry Officer to delete as appropriate:
资料审核员根据适用情况选择：

- (a) The applicant has confirmed that he/she has no other supporting documents to submit.
 申请人已经确认没有其他的材料需要提交
- (b) The applicant has submitted the supporting documents above. I have advised him/her that failure to submit all necessary documents may result in the application being refused and visa fee is non-refundable. He/she has chosen to proceeds with the application.
 申请人已经提交上述材料。我已经告知申请人若因为没有提交完整的材料将会导致申请被拒签且申请费不会退还。申请人已经选择申请程序。

Inquiry Officer Signature
提交人员的签字

Applicant Signature
申请人签字

Date
日期

Name of Accredited Travel Agent
(if applicant is being submitted by Agent)
旅行社代理人姓名
(若签证申请由代理机构提交)