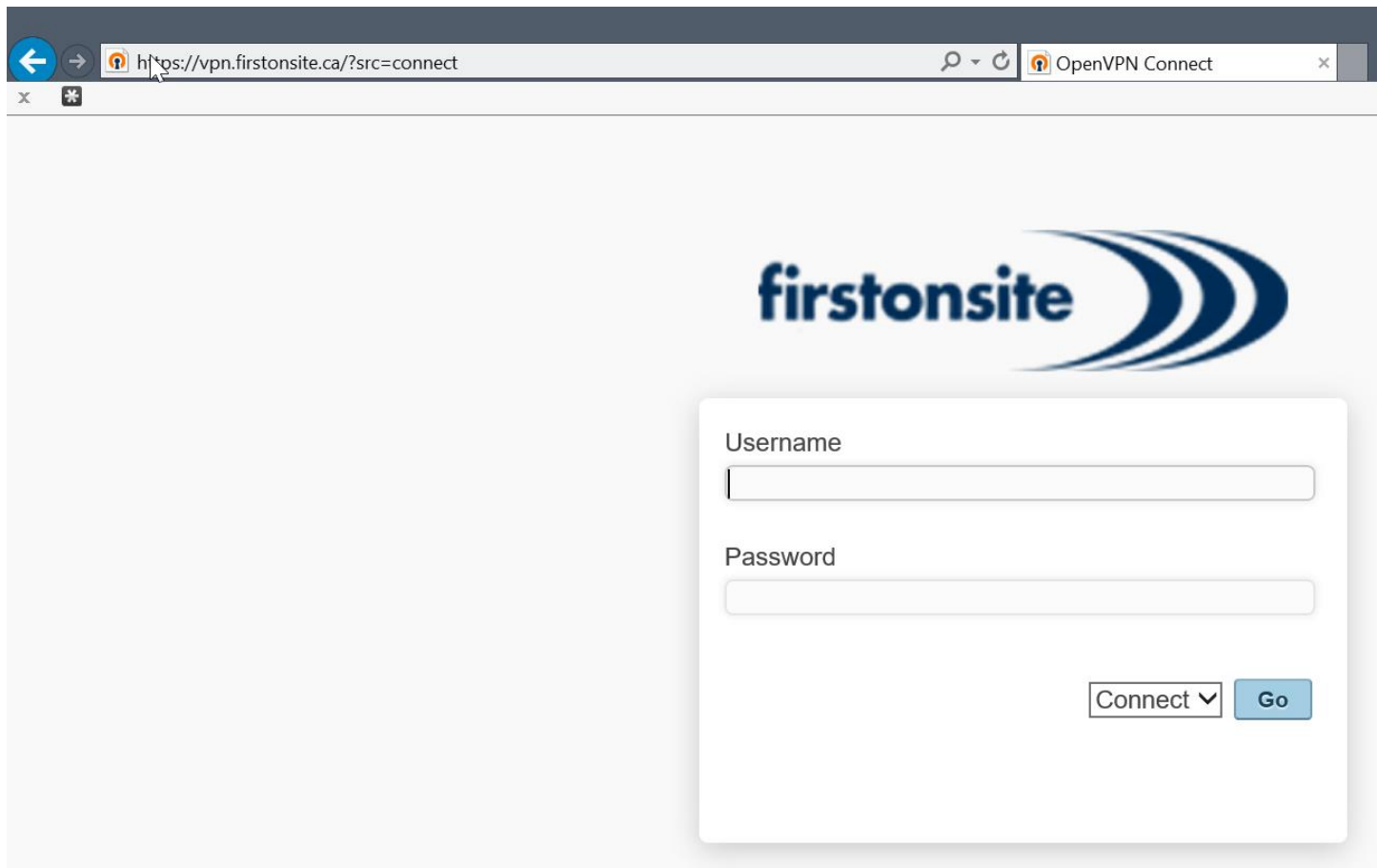


How to install FOS OpenVPN client software from **HOME**

FirstOnSite Restoration – IT Department
235 Ardelt Ave, unit 1B, N2C 2M3, Kitchener, ON
helpdesk@firstonsite.ca
1.866.458.5094

STEP 1: While connected to the internet, *outside of the office*, Open <https://vpn.firstonsite.ca> into your browser



The screenshot shows a web browser window with the address bar displaying `https://vpn.firstonsite.ca/?src=connect`. The browser's tab is labeled "OpenVPN Connect". The main content area features the "firstonsite" logo at the top. Below the logo is a login form with two input fields: "Username" and "Password". At the bottom right of the form are two buttons: "Connect" with a dropdown arrow and a blue "Go" button.

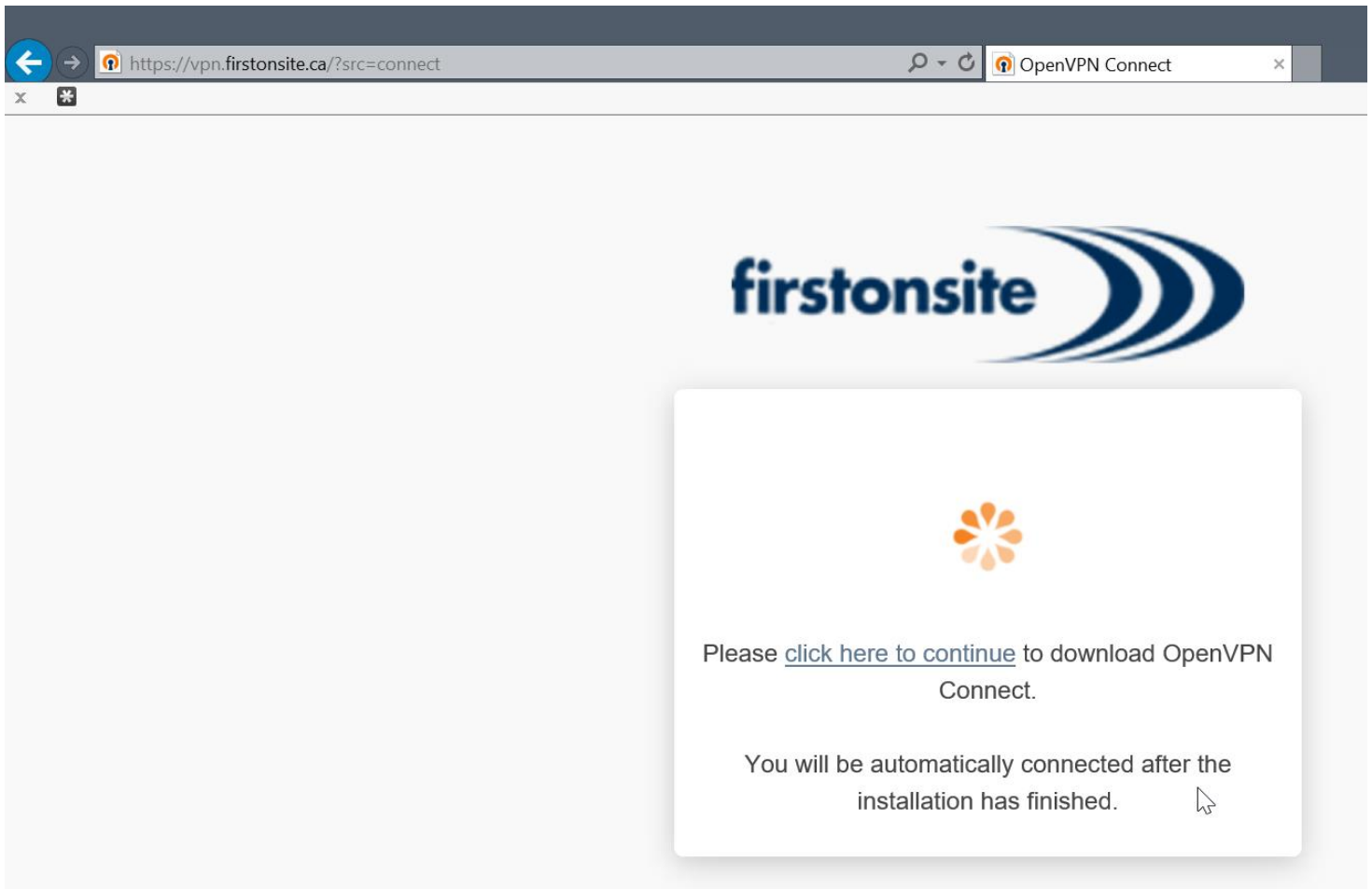
firstonsite

Username

Password

Connect Go

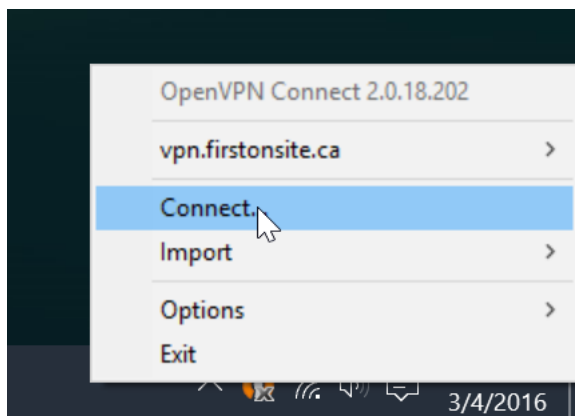
STEP 2: Enter your FirstOnSite credentials (*the same ones you use to access CT*), click GO and “click here to continue”. The software will ask if you want to Run or Save ... choose save. After the download finish Run the app.



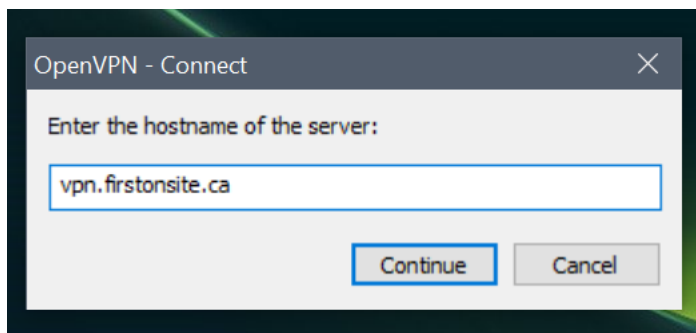
STEP 3: After the installation is complete you'll notice an orange icon on your taskbar (see image below)



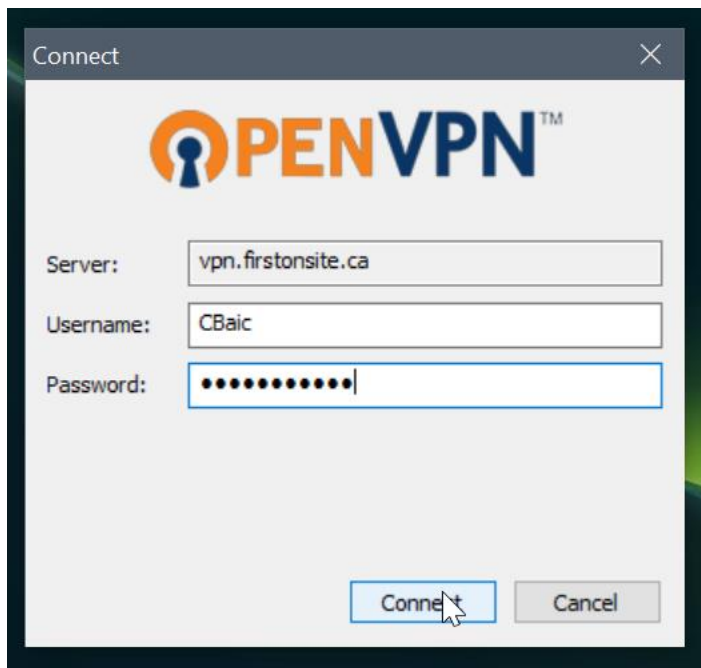
STEP 4: Right-click on the icon, choose connect (see image below)



STEP 5: Make sure the correct address (vpn.firstonsite.ca) under hostname of the server. Click "Continue"



STEP 6: Enter your FirstOnSite credentials, click "Connect" (see image below):



STEP 7: Wait few seconds until the connection with to the server established. The icon will have a green checkmark when everything is OK (see image below)



STEP 8: At this point your machine can access FOS network. If you have mapped office drives you can open them, also you can print to the office printers.

If you have any issues or problems, please contact HELPDESK at:

helpdesk@firstonsite.ca or

1.866.458.5094