Team Roles and Responsibilities:

1. Haris – Project Manager And Front-end Dev

- Leads the project, schedules tasks, and coordinates the team.
- Chairs meetings and manages communication with the tutor (project sponsor).
- Oversees project tracking (Gantt chart, milestones, GitHub).
- Ensures risk management, progress monitoring, and final report quality.

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2. Arnav – Systems Analyst & Requirements Lead

- Gathers and documents system requirements.
- Develops the scope statement and business case inputs.
- Manages requirement changes and aligns functionality with client expectations.
- Assists in developing the WBS and feasibility analysis.

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3. Joel – UI/UX Designer & Prototype Developer

- Designs user interface layouts and user flow for the booking system.
- Develops a clickable or visual prototype (no backend logic required).
- Ensures usability, accessibility, and responsive design principles.
- Prepares UI screenshots for the demo and documentation.

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4. Zane – Documentation & QA Coordinator

- Manages formal documentation (scope, charter, risk log, WBS dictionary).
- Writes and compiles meeting minutes and weekly progress reports.
- Conducts user testing and documents issues found in the prototype.
- Summarizes lessons learned and prepares contribution evaluations.

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5. Ammar – Project Scheduler & Resource Manager & Front-End Dev

- Creates and maintains the project schedule using Microsoft Project.
- Allocates resources and estimates effort/cost (Function Points or COCOMO).
- Tracks milestone progress and updates scheduling outputs.
- Supports risk assessment and provides visual planning evidence for reports.