/MEETING MINUTES

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| **Meeting/Project Name:** | | Daily Meeting | | |
| **Date of Meeting:** | | April 15, 2022 | **Time:** | 19:00– 20:00 |
| **Minutes Prepared By:** | | Mu Di | **Location:** | X30554 |
| **1. Meeting Objective** | | | | |
| Discuss and analyse this core function of reserving and checking reservation. | | | | |
| **2. Attendees** | | | | |
| Chen Runsheng, Cheng Weishi, Fan Shiqing, Li Peishuo, Mu Di, Sheng Junjie | | | | |
| **3. Agenda and Notes, Decisions, Issues** | | | | |
| **Topic** | **Discussion** | | | |
| **Front-end Group Report** | The front-end group reports on the functionality of the Mini Program to reserve facilities or courses and to view user orders. After a demonstration, everyone expressed their own opinions. For the modification of the order status, the front-end group proposed three possible status return values, and discussed the feasibility with the back-end group. For the styles of receipts and emails, the front-end group showed their demos and let everyone discuss and modify them together. | | | |
| **Back-end Group Report** | In this stage, we wrote additional non-functional functions, including sending emails and integrating background data to the front end to facilitate the front end to generate visual data. | | | |
| **Summarizing on issues** | The front-end group summarized the difficulties in dealing with user information and user orders and order status issues and the objectives until the next meeting. The backend problem is that some functions pass database entities as parameters and have backend docking problems because of inconsistent fields, which will be fixed later. | | | |
| **Front-end Group Discussion** | The front-end team concluded that the Mini Program is currently available for reserving facilities or courses and checking reserving orders, but there are still parts of the reserving function that could be improved. The front-end group also needs to implement the function of querying venues. Given the relative ease of access to venue data, this function was not difficult to implement. After the group discussion, they agreed that the three return values of the order status are feasible, and the front-end group needs to further design the front-end style and the method of returning the status in the management system. | | | |
| **Back-end Group Discussion** | We will show the project after the next meeting, so we need to complete the docking of all functions before the next meeting, and ensure that all functions of the back end will not fail. So we will do general testing before the next meeting, including completing some of the non-functional code. | | | |

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| **4. Plan** | |
| **Action** |  |
| 1 | The front-end team needs to maintain the booking and enquiry booking functions and implement the enquiry venue function by 4.17. |
| 2 | Second overall test for back-end. |
| 3 | On 4.17 the results of the third sprint will be summarized in preparation for the mid-term. |
| 4 | Complete the modification of the order status |