

Database Design

Final Presentation Components



ACADEMY

Objectives

This lesson covers the following objectives:

- Organize the final oral presentation content in logical outline order
- Identify appropriate content for each part of the presentation
- Assign presentation roles to each group member

Purpose

You want the presentation to have a logical flow and order. This makes it easier for the client to follow. A disjointed presentation can be confusing and frustrating for the audience.

Presentation Outline

An outline helps you:

- Remember what needs to be said
- Keep your ideas organized and in proper sequence
- Keep to the subject
- Stay within the allotted time

Presentation Outline (cont.)

Determining the order also helps the group members to coordinate their presentation roles. No matter what you are doing as part of the presentation (speaking, drawing on the board, handing out documentation, etc.), you want the team to look organized and to function as smoothly as possible on presentation day.

Suggested Presentation Order

1. Introduce the group members
2. State the business issue that you addressed
3. Present and explain the ERD (large enough for all to see)
4. Summarize how your solution will meet the client's needs

Suggested Presentation Order (cont.)

5. Present written documentation (if applicable)
6. State assumptions that you made in creating your solution
7. Thank the clients for their time
8. Exit gracefully

Summary

In this lesson, you should have learned how to:

- Organize the final oral presentation content in logical outline order
- Identify appropriate content for each part of the presentation
- Assign presentation roles to each group member