



## **RISE AmeriCorps Program General Position Description**

**Member Title:** RISE AmeriCorps Member (Member position name depends on Service Site)

**Agency and Program Mission:**

DIAL/SELF provides a broad range of services that foster youth empowerment by meeting basic needs, creating opportunities, and advocating for youth interests in the communities we serve.

DIAL/SELF's RISE AmeriCorps Program is designed to assist the Franklin-Hampshire-North Quabbin region in their efforts to help youth increase academic engagement and develop the competencies they need to thrive.

**Member Objectives:**

On Site: RISE AmeriCorps Members will use Positive Youth Development theory and practice to provide educational programming for children and youth ages 5-25. Although member service activities vary depending on the Service Site, all members will serve in roles that support increased academic engagement, inspire school-connectedness, and positively influence youth attitudes and aspirations.

Team Service Project: Participate with fellow Corps Members in generating a collaborative service project that meets an unmet need of youth within Franklin and Hampshire County. Weekly meeting required.

Weekly Training: Participate with fellow Corps Members in weekly professional/personal development opportunities.

**Essential Duties and Responsibilities:**

- Provide positive youth development opportunities and serve as a mentor, tutor, service learning coordinator, and/or facilitate other educational activities for children and youth ages 5 to 25. Ages of youth served vary with service site.
- Participate with fellow Corps Members in generating a service project that meets an unmet need of youth within Franklin and Hampshire Counties.
- Attend and actively participate in Corps Orientation, weekly Corps meetings, weekly Team Service Project Meeting, and any other all-Corps events.
- Recruit and/or manage volunteers serving in capacities that support positive youth development opportunities.
- Implement program survey tool to track outcomes.

The RISE AmeriCorps Program is funded in part by the Massachusetts Service Alliance, [www.mass-service.org](http://www.mass-service.org).



- Complete bi-weekly timesheets, monthly reports, monthly logs, and all other required paperwork in an accurate, timely manner.
- Prepare and present a training, workshop, or instruction session to fellow Corps members during a Corps meeting. Preparation may occur outside scheduled site hours and Corps meetings.
- Assist in recruiting youth for the Youth Legislative Forum.
- Act as a representative of AmeriCorps, DIAL/SELF, and individual Service Site in the community.
- Fulfill all expectations outlined in the Member Contract and Member Handbook.
- Fulfill all duties and responsibilities required by the Service Site (as described on the Service Site Position Description).

### **Required Qualifications:**

- Be at least 18 years old
- Be an American citizen, national, or legal permanent resident
- Satisfactory National Service Background Check
- Basic computer skills, including email, word processing, and spreadsheets
- Willingness to learn and work within a Positive Youth Development framework
- Willingness and ability to collaborate with and serve people in a respectful and culturally competent manner, from a supportive, anti-oppression orientation, regardless of their backgrounds or identities, including but not limited to race, ethnicity, national origin, religion, political affiliation, sex, gender identity, gender expression, sexual orientation, socio-economic circumstances, age, and ability.
- Ability to be a positive role model for children and youth
- Ability to work independently and as part of a team
- Excellent verbal and written communication skills
- Ability to reflect on feedback and actively engage in own professional development
- Some prior work or volunteer experience
- Ability to meet requirements necessary for site placement



### **Preferred Qualifications:**

- High School Diploma (College ideal)
- Prior experience in a youth work or educational setting
- Reliable transportation (Car ideal)

RISE AmeriCorps members serve vulnerable populations, including youth under the age of 18 and young adults with disabilities. RISE members are subject to the National Service Background Check and must fulfill all additional background check requirements of the service site.

The RISE AmeriCorps program celebrates diversity and explicitly protects against discrimination on the basis of color, race, ethnicity, national origin, religion, political affiliation, sex, gender identity, gender expression, sexual orientation, socio-economic circumstances, age, or ability.

The RISE AmeriCorps program makes reasonable accommodations for service.

### **Schedule:**

Varies according to site. See Service Site Position Descriptions.

All Members attend Corps meetings on Fridays, 9am-12pm. First Fridays of the month will be all-day training 9am-5pm. Additionally, members are expected to attend occasional Corps events as scheduled.

### **Benefits:**

- Living allowance up to \$12,100 for full-time Members.
- Health insurance at no cost to the Member
- Child care assistance for eligible Members
- Education Award of \$5,550 upon successful completion of service

### **RISE Director**

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