



(801)-822-2199

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LinkedIn

ADAM HUMES

Technical Writer—7 years

EXPERIENCE

INTELLIGENCE WRITING ANALYST

Mercor – Remote

Sep 2025 – Jan 2026

- Graded AI responses in creative and technical writing.
- Designed prompts to better help AI learn technical writing.
- Reviewed AI-built websites for quality, functionality, and accuracy to user requests.

TECHNICAL WRITER

Humes Consulting Services LLC – Taylorsville, UT

Sep 2025 – Dec 2025

- Analyzed, and updated over thirty cybersecurity policies for clients.
- Designed templates to publish quality, consistent documentation.
- Drafted process flows.

PROCESS TECHNICAL WRITER

Pantheon Data – Remote

Apr 2025 – May 2025

- Prepared to support Chief Naval Personnel and BBA (Navy cancelled the project and the team was eliminated).
- Trained in building websites using Salesforce and diagramming in Lucidchart.

TECHNICAL WRITER

Pharma Resource Group – Remote

Feb 2023 – Feb 2025

- Reviewed, rewrote, edited, and formatted client documentation including SOPs, WIs, job aids, and forms.
- Received and processed critiques from supervisors and clients.
- Created quality documentation while adhering to strict standards.
- Managed multiple Process Group's document flow.

TECHNICAL WRITER (Contract)

Thermo Fisher Scientific – Logan, UT

Apr 2021 – Dec 2022

- Drafted, updated, and maintained work instructions, form control documents, troubleshooting guides, flowcharts, and process qualification forms for in-house manufacturing processes.
- Wrote, edited, and produced help videos.

TECHNICAL WRITER (Contract)

Medical Informatics Engineering – Remote

Aug 2020 – Apr 2021

- Wrote, edited, and produced help videos.
- Revised and maintained current documentation.

DOCUMENTATION SPECIALIST

Vexcel Imaging (formerly Geomni) – Lehi, UT

Apr 2018 – Jul 2020

- Created user guides for new customer front-facing software and other customer-facing documentation.
- Prepared technical documents for internal stakeholders and external customers using ZenDesk, Confluence, and JIRA.
- Constructed automated emails, API documentation, white papers, and certification programs.

CLEARANCE OBTAINED

Secret Clearance

EDUCATION

BA in English; Minor in Technical Comm
Utah Valley University

Associates in Software Development

BYU-Idaho

CERTIFICATES

Certificate in Web and Computer Programming
BYU-Idaho

3 Certificates in API

Technical Writing

Udemy

SKILLS

Proficient in customer service, Microsoft Word, PowerPoint, Excel, SharePoint, Jira, MasterControl, ZenDesk, Salesforce, Lucidchart, Python, JavaScript, SQL, HTML, CSS.