

# HADAS GOTTLIEB

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<https://github.com/hadasgottlieb> · <https://codepen.io/hadasgottlieb>

My time in university and in the world of Jewish non-profits gave me several opportunities to work with websites and web programs. This sparked my curiosity, and I was driven to explore web development and various coding languages, eventually enough to pursue it as a career. I have a constant desire and enthusiasm to learn and improve my skills, as well as a strong attention to detail, and an eye for design.

## SKILLS

- HTML, CSS, JavaScript/jQuery
- Fluent in English, Hebrew
- Strengths: Research, Communication, Teamwork, Critical Thinking, Adaptability

## EXPERIENCE

JUNE '19 – NOVEMBER '19

**MARKETING CONSULTANT**, JEWISH FUTURE PLEDGE

- Wrote and edited copy for a new non-profit organization
- Assisted in designing website and organizational products
- Researched and communicated with vendors

MARCH '19 – MAY '19

**ADMINISTRATOR**, CHEDER LUBAVITCH ELEMENTARY SCHOOL

- Assisted principal in state certification acquisition process
- Supervised students and resolved conflict
- Substituted for Math, Science and History teachers on short notice

FEBRUARY '18 – FEBRUARY '19

**VIOLATION REMOVAL SPECIALIST**, JACK JAFFA & ASSOCIATES

- Acted as liaison between clients and the NYC Department of Buildings
- Communicated daily with and advised clients on dismissal of violations NYC real estate law
- Organized client account and billing information in fast-paced office environment

DECEMBER '17 – AUGUST '18

**ADMINISTRATOR**, BATSHEVA LEARNING CENTER INC

- Communicated regularly with students, donors and potential donors
- Composed yearly donation appeals and promotional copy for potential donors
- Edited organization website
- Managed organizational expenses and budgeting

AUGUST '17 – AUGUST '18

**RESEARCH ASSISTANT**, BAR ILAN UNIVERSITY

- Organized and edited university professor's website
- Assisted in office organization

## EDUCATION

AUGUST '18

**BS POLITICAL SCIENCE**, BAR ILAN UNIVERSITY, ISRAEL