

JORDAN HADDAD

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PROFESSIONAL EXPERIENCE

SITUS, LLC (*full-service commercial real estate consulting firm*)

Associate, Structured Solutions (02/17 – 07/18)

Senior Analyst, Structured Solutions (06/15 – 02/17)

New York, NY

June 2015 – July 2018

- **Innovation:** Engineered new procedure for underwriting large transactions that became company-wide standard. Procedure supported over \$5 billion worth of transactions and generated an additional \$150k per month of revenue for the company.
- **Client Management:** Collaborated with a diverse set of clients to identify key issues, implemented product enhancements, and delivered value-added solutions. This versatility allowed the company to expand its service offerings, diversify revenue streams, and focus on high-margin transactions.
- **Process Improvement:** Used Visual Basic to automate and improve existing underwriting processes, which saved 10+ hours of work per week and increased profit margins by approximately 5% per project.
- **Leadership:** Hosted a company-wide technical skills workshop covering Excel and market data platforms. Sharing knowledge and modeling techniques with colleagues helped increase productivity, break down information silos, and significantly boost morale.
- **Project Management:** Spearheaded large-scale projects that generated approximately \$500k in revenue for the company by engaging key stakeholders, meeting critical deadlines, and delivering results to executives. Projects were completed on time with a 100% client-reported satisfaction rate.
- **Mentorship:** Taught new analysts the requisite skills and techniques required to succeed in the workplace and provided guidance in order to help them navigate the professional world post college.
- **Data Analytics:** Built interactive excel dashboard that helped client assess risk by distilling thousands of data points into actionable information. Successfully mitigated \$10 million of exposure.
- **International Communication:** Coordinated and managed team of associates in India for time sensitive projects. Built and maintained strong communication channels to effectively organize project goals which resulted in a 20% reduction in project lead time.

DORAL BANK (*full-service community bank*)

Senior Analyst, Small Balance Loans (01/14 – 04/15)

Analyst, Special Situation Loans (09/13 – 12/13)

New York, NY

September 2013 – April 2015

- **Strategic Analysis:** Monitored and maintained mission critical Excel dashboard used to recommend strategies to management for a portfolio of 1,800+ nonperforming loans totaling approximately \$180 million.
- **Cross Functional Collaboration:** Interfaced with and led team of 20 commercial loan specialists in Puerto Rico to develop procedures for the collection of weekly loan status updates. Established strong communication by holding bimonthly meetings in the San Juan office.
- **Process Improvement:** Saved 5+ hours per week by utilizing indexed queries and nested conditional statements to automate the transcription of data from 20 individual sources into one centralized dashboard used to generate comprehensive reports and provide actionable information to management.

EDUCATION

VANDERBILT UNIVERSITY

Bachelor of Arts – Economics, GPA: 3.71/4.00

Nashville, TN

Class of 2013

- Minor: Corporate Strategy
- Honors: Cum Laude, Dean's List
- Memberships: SPEAR, McGill Project, Omicron Delta Epsilon Economics Honors Society

ADDITIONAL INFORMATION

- Studied abroad in Copenhagen, Denmark in 2012
- Interests include building computers, web development, design, cycling, snowboarding, and travel