

# PGB - Document Tracking System

## Summary

Office of the Provincial Budget Officer (2025-06-30 - 2025-07-04)

### Office of the Provincial Budget Officer

Total Received: 93

Total Transferred: 90

| Tasks                          | Total No. of Within            | %       | Total Exceeded                   | %      | Total Received                   | Exceeded Duration - hour(s) | Average Exceeded Duration - hour(s)               |
|--------------------------------|--------------------------------|---------|----------------------------------|--------|----------------------------------|-----------------------------|---------------------------------------------------|
| For Obligation Request Signing | 29                             | 74.36%  | 10                               | 25.64% | 39                               | 63.28 hour(s)               | 6.33 hour(s)                                      |
| For Certification              | 0                              | 0.0%    | 0                                | 0.0%   | 0                                | 0.00 hour(s)                | 0.00 hour(s)                                      |
| For DV Checking                | 42                             | 80.77%  | 10                               | 19.23% | 52                               | 24.90 hour(s)               | 2.49 hour(s)                                      |
| Received                       | 2                              | 100.00% | 0                                | 0.00%  | 2                                | 0.00 hour(s)                | 0.00 hour(s)                                      |
| Summary                        | 73<br>(Total Documents Within) |         | 20<br>(Total Documents Exceeded) |        | 93<br>(Total Documents Received) |                             | 8.82 hour(s)<br>(Total Exceeded Duration Average) |

### Collected Performance Summary (1 Month)

|                         | June 9, 2025 - June 13, 2025 | June 16, 2025 - June 20, 2025 | June 23, 2025 - June 27, 2025 | June 30, 2025 - July 4, 2025 |
|-------------------------|------------------------------|-------------------------------|-------------------------------|------------------------------|
| Total Within            | 75                           | 82                            | 106                           | 73                           |
| Total Exceeded          | 4                            | 13                            | 16                            | 20                           |
| Total Received          | 79                           | 95                            | 122                           | 93                           |
| Total Exceeded Duration | 3.68 hour(s)                 | 50.08 hour(s)                 | 7.43 hour(s)                  | 8.82 hour(s)                 |

### Exceeded Documents and Visualization

| Date Received             | Date Transferred          | Tracking Number       | Description                                                                                                                         | Transaction                    | Exceeded Duration |
|---------------------------|---------------------------|-----------------------|-------------------------------------------------------------------------------------------------------------------------------------|--------------------------------|-------------------|
| June 27, 2025 02:51:20 PM | June 30, 2025 08:54:01 AM | 20250331-032835-71809 | PURCHASE OF OFFICE SUPPLIES (INK) FOR THE USE OF PGSO.                                                                              | For DV Checking                | 0.13 hour(s)      |
| June 27, 2025 01:15:11 PM | June 30, 2025 08:55:00 AM | 20250623-020458-21076 | Renewal of Iskolar ng Bataan Online Application Web Hosting and Validation System for the period of June 25, 2025 to June 24, 2026. | For DV Checking                | 1.75 hour(s)      |
| June 27, 2025 02:39:47 PM | June 30, 2025 09:53:29 AM | 20250611-015347-35849 | Replacement of digital board for Hemodialysis Machine for the use of JCPJMH                                                         | For Obligation Request Signing | 1.32 hour(s)      |
| June 27, 2025 02:15:12 PM | June 30, 2025 09:54:05 AM | 20250626-021807-18926 | PURCHASE OF TOKENS FOR VARIOUS OCCASIONS AND PURPOSES.                                                                              | For Obligation Request Signing | 1.73 hour(s)      |
| June 27, 2025 02:37:10 PM | June 30, 2025 09:54:43 AM | 20250617-104651-87256 | Purchase of Furniture to be used at Department of Foreign Affairs (DFA) Consular Office, The Bunker                                 | For Obligation Request Signing | 1.37 hour(s)      |
| June 27, 2025 04:17:17 PM | June 30, 2025 10:58:46 AM | 20250430-105356-67953 | Token for Annual Local DRRM Plan Review for City and Municipalities in the Province of Bataan on May 20-21, 2025                    | For DV Checking                | 0.77 hour(s)      |
| June 27, 2025 04:45:10 PM | June 30, 2025 02:00:07 PM | 20250318-034746-02718 | Procurement of Meals for the Activation of Provincial Incident Management Team during OPLAN SUMVAC 2025 on April 17-20, 2025.       | For DV Checking                | 3.33 hour(s)      |

| Date Received             | Date Transferred         | Tracking Number       | Description                                                                                                                                                                                                                                       | Transaction                    | Exceeded Duration |
|---------------------------|--------------------------|-----------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------|-------------------|
| June 27, 2025 10:34:13 AM | July 1, 2025 11:37:51 AM | 20250429-032640-48261 | Purchase of materials for renovation of Ceiling and Partitions at OWWA PESO at 2nd Floor of The Bunker                                                                                                                                            | For Obligation Request Signing | 16.13 hour(s)     |
| June 27, 2025 03:32:56 PM | July 1, 2025 01:30:38 PM | 20250522-110602-12798 | PURCHASE OF TONER TK-7120 USE IN OFFICE OF THE SECRETARY TO THE SP                                                                                                                                                                                | For Obligation Request Signing | 13.05 hour(s)     |
| June 27, 2025 10:31:55 AM | July 1, 2025 04:28:23 PM | 20250619-111029-61374 | PARTS AND LABOR FOR THE REPLACEMENT OF SHIFTING CABLE / WIRE ROPE OF HOWO BOOM TRUCK.                                                                                                                                                             | For Obligation Request Signing | 21.03 hour(s)     |
| July 1, 2025 08:51:31 AM  | July 2, 2025 09:10:06 AM | 20250627-105802-36214 | Hotel accommodation with breakfast for two (2, three (3) & five (5) nights for the speaker/lecturers on PDPFP Workshop I: Visioning Activity & PDPFP Workshop II: Data Acquisition and Mapping with dinner at The Plaza Hotel on July 20-24, 2025 | For Obligation Request Signing | 0.32 hour(s)      |
| June 30, 2025 02:46:01 PM | July 2, 2025 09:33:43 AM | 20250620-103413-27038 | Purchase of supplies and materials to be used during the conduct of Post Disaster Needs Assessment Training on July 14-18, 2025                                                                                                                   | For Obligation Request Signing | 3.78 hour(s)      |
| June 30, 2025 02:46:21 PM | July 2, 2025 09:35:31 AM | 20250623-105042-48790 | Purchase of handbook to be used during the conduct of Post Disaster Needs Assessment Training on July 14-18, 2025                                                                                                                                 | For Obligation Request Signing | 3.82 hour(s)      |
| July 1, 2025 08:56:35 AM  | July 2, 2025 09:40:32 AM | 20250623-124148-90713 | Parts and labor for the replacement of axle oil seal and wheel bearing with lock for Toyota Innova SJG-485 of PVO                                                                                                                                 | For Obligation Request Signing | 0.73 hour(s)      |
| July 1, 2025 10:04:58 AM  | July 2, 2025 12:24:48 PM | 20250110-033523-64785 | Parts and Labor for repainting and repair of rusted and corroded chassis and dump box of howo mini dumptruck CDW777                                                                                                                               | For DV Checking                | 2.33 hour(s)      |
| July 1, 2025 10:29:38 AM  | July 2, 2025 12:25:24 PM | 20250218-111854-67549 | Purchase of material for the repair of one (1) unit of printer Canon G2010                                                                                                                                                                        | For DV Checking                | 1.93 hour(s)      |
| July 2, 2025 10:07:08 AM  | July 3, 2025 04:40:48 PM | 20250124-040749-37452 | Purchase of medical, dental, x-ray and laboratory supplires for the use of Orani District Hospital                                                                                                                                                | For DV Checking                | 6.55 hour(s)      |
| July 2, 2025 04:18:31 PM  | July 4, 2025 10:48:07 AM | 20241213-113744-47598 | Purchase of drugs and medicines for the use of JCPJMH                                                                                                                                                                                             | For DV Checking                | 4.70 hour(s)      |
| July 3, 2025 10:21:38 AM  | July 4, 2025 10:53:31 AM | 20250514-091525-40627 | ROOM ACCOMMODATION WITH MEALS FOR HR CONSULTANT FOR THE MONTH OF JUNE 2025.                                                                                                                                                                       | For DV Checking                | 1.73 hour(s)      |
| July 3, 2025 10:26:06 AM  | July 4, 2025 10:54:48 AM | 20250414-085608-87465 | PURCHASE OF HEAVY SNACKS FOR MANILA BAY INTEGRATED FLOOD CONTROL, COASTAL REFERENCE AND EXPRESSWAY PROJECT (MBIFC CDFP) COORDINATION ON APRIL 21, 2025.                                                                                           | For DV Checking                | 1.67 hour(s)      |

