To,

The Director Date:

Bureau of Indian Standards

Room No. 557, 5th Floor,

Manakalaya Building, 9, Bahadur Shah Zafar Marg

New Delhi-110002, India

**Sub: Application for the Compulsory Registration of Electronic Equipments- INCLUSION**

**Ref: i) Inclusion Id. :**

**ii) CRS No. :**

**iii) Registration No. :**

**iv) Model No. (s) : {model\_no}**

Dear Sir/Madam,

Please find enclosed the following documents pertaining to **{manufacturer\_name}** **{manufacturer\_address}, Model – {model\_no},** as required for the purpose of BIS inclusion:

1. Lab Test Report no. i) **{report\_no}** dated on **{report\_date}** and as per **{is\_standard}**
2. Undertaking
3. BIS Registration Fee: Rs.  **XXXXXXXXX** vide receipt No. **XXXXXXXXX**

Your co-operation for approval of the BIS registration for the above mentioned models would be highly appreciated.

Thanking you,

Yours truly,

|  |  |  |  |
| --- | --- | --- | --- |
| **Name** | **{ir\_name}** | | |
| **Company** | **XXXXXXXXX** | | |
| **Address** | **{ir\_address}** | | |
| **Phone:** | +91 **XXXXXXXXX** | **Email:** | **XXXXXXXXX** |

|  |  |
| --- | --- |
| **Factory Name & Address:** | **{manufacturer\_name}**  **{manufacturer\_address}** |