PRODUCT BACKLOG

User Story ID	User Story	Estimate (size)	Priority	Sprint	Task owner	Estimated effort
US001	As a customer I need to be able to use a computer on the cloud So that I have a dedicated work environment	medium	1	1	Shatta	5
US002	As a customer I need to be able to Backup the computer So that I can return to same state in the future.	medium	2	1	Shatta	5
US003	As a customer I need to stop the computer and make a new one from the backup So that I work on a new environment with that old state	small	3	1	Ali	2
US004	As a customer I need to be able to automate the creation and backup process So that I do not need to concern myself with backup.	large	4	1	Shatta , Ali	12

PROJECT NUMBER	
PROJECT NAME	
PROJECT MANAGER	
DATE	
VERSION	

PRIORITY	SPRINT			
1	1			
2	2			
3	3			
4	4			
5	5			
	6			
	7			
	8			
	9			
	10			

TO EDIT THE DROPDOWN MENUS

Click on the Data tab. Under Data Tools, select Data Validation. Under Settings change the Source

TO DELETE THE DROPDOWN MENUS

Click on the Data tab. Under Data Tools, select Data Validation. Under Settings change the Allow



Useful resources

Burndown Chart Template

Daily Scrum Meeting Template

Project Management Templates

The Top 50 Business Risks (and how to manage them)!

<u>Issue Log Template [free download]</u>

End Project Report Template

Risk Register Template

Stakeholder Management Templates

Work Breakdown Structure (WBS) template in Excel