



**AJAH MICRO & SMALL TAX OFFICE**

AVM BUILDING, KM. 14, BESIDE ATTWOOL SUNFLOWER SCHOOL, AGUNGI BUS STOP, LEKKI

EPE EXPRESSWAY, LAGOS STATE.

ajahmsto@firs.gov.ng

08113955040

www.firs.gov.ng

Our Ref No. TIN: 19904802-0001

Date 6<sup>TH</sup> JUNE, 2018.

The Managing Director,  
**PREFIX ELECTRICAL**  
3, ENITAN AYORINDE CLOSE,  
AWOYAYA,  
LAGOS.

Dear Sir,

**VALUE ADDED TAX (VAT) REGISTRATION**  
**TIN: 19904802-0001**

Further to your submission of Value Added Tax (VAT) Registration Form, Census Form and other related documents to this office, I wish to inform you that your company has been registered as Value Added Tax (VAT) Collection Agent (Registered Person), in line with Sections 8 and 9 of VAT Act 2007.

You are expected to keep records and books of all transactions, import and activities relating to Taxable goods and services as are sufficient to determine the correct amount of tax due (Sec. 9, VAT Act) and to render to the Board monthly returns of purchases or supply made (Sec. 12, VAT Act).

Above Taxpayer Identification Number (TIN) is unique to your company. Quote it on invoice, to your client(s) customers for the purpose of deduction and remittance of Taxes on your behalf.

Thank you.

Yours faithfully,

**Obasi, C. A. (Mrs.)**  
Tax Controller