

2HEADS NIGERIA

Enterprises

•Sales & service of heavy duty engineering/mechanical equipment

Company Profile
@2015

2HEADS NIGERIA ENTERPRISES

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BRIEF SUMMARY

2HEADS NIGERIA ENTERPRISES is an indigenous company established and started operations in the year 2010 but was formally registered with CAC in 2014, with the focus of rendering support services in the engineering and oil and gas industries. The company engages in the business of equipment sales and service of all kinds of heavy duty engines and parts, leasing, providing logistics solutions as well as the supplies of oil tools and accessories. The company also provides technical services in all aspects of engineering support and project management.

We are committed in the area of services delivery to our clients and have in place a good customer relationship management that ensure prompt response to our client request on time.

We also have a good technical team that are well trained and are highly motivated. At **2HEADS NIGERIA ENTERPRISES**, we have in place a career development plan for our staffs and develop manpower for the industry. With its crop of experience and dedicated personnel **2HEADS NIGERIA ENTERPRISES** is committed to offer client superior service solutions that will add value for their client business.

Our operations are based on the highest standard of practices, we ensure the protection of lives and properties through adequate attention and finance deploy to safety matters and we also ensure that the materials and equipment we used are of the highest quality and specification.

VISION

- To be the first choice service provider of logistics solutions.
- Determined to be a success.
- Designed to fulfill your desire.
- Let us give you logistics solutions with style.

MISSION

To provide superior engineering logistics solutions and technical expertise and supplies that will add value to our clients business and income to the company with emphasis quality.

BUSINESS STRATEGY

- To develop our manpower technical capability
- To increase our customer base through the provision of excellent services for our existing customers.
- To develop our management and technical competence through training and retraining of our personnel.
- To have a multidisciplinary workforce with organizational flexibility to increase performance.

SERVICES

Sales	Support	Services
Sales & suppliers of earthmoving equipment, caterpillar spare parts, marine spares parts, generators And other general mechanical equipment.	We render after sales support service. Parts replacement, maintenance and equipment overhaul	Repair and installation of generators and other heavy duty equipment. Trouble shooting and maintenance of oil tools and accessories.

OTHER SERVICES

FOREIGN PROCUREMENT

We source for various ranges of oil tools and accessories with our contact overseas for the oil and gas industries-Our products range includes Office equipment, furniture Handling tools, workshop tools, mechanical tools, electrical tools, and other accessories.

SUPPLIES OF PETROLEUM PRODUCT

We undertake the supplies of petroleum products to provide energy needs of your business. We supplies in tanker and barges respectively. With good relationship with independent oil marketers and the NNPC, we guarantee your unlimited access to petroleum products.

COMMODITY TRADING

2HEADS NIGERIA ENTERPRISES also engages in community trading. We trade in all kind of goods ranges from household to industrial needs such as Haulage and Marine transportation, Foreign Procurement and Supplies, Supplies of Petroleum product, Commodity trading and Dredging services.

TECHNICAL SERVICES

We engage in Rewinding of Electric Motors and Alternators from 1kw-2000kw, Submersible pumps and Generator plant Sales and Services.

SAFETY, HEALTH, ENVIRONMENT AND SECURITY (CASHES) POLICY

It is the policy of **2HEADS NIGERIA ENTERPRISES** that its operation should be carried out at all times in such a way as to ensure the health, safety and environment of its employees and all persons likely to be affected by operations, including clients, sub-contractors and the general public are safe-guarded, and that the same dedication will be shown to the protection and conservation of the environment.

This policy is the direct responsibility of our senior management, which is accountable to the board of directors for the overall implementation of this policy.

Health, safety and environment (HSE) is a line management responsibility for which individuals will be held accountable and it is recognized that implementation of this policy by line management will lead to greater efficiency and higher standards throughout all departments within **2HEADS NIGERIA ENTERPRISES.**' organization.

It is the duty of all employees to take reasonable care of their safety and that of others who may be affected by their acts or omissions.

2HEADS NIGERIA ENTERPRISES is committed to work within the regulations and codes of practices laid down by decrees and governmental orders and liaise closely with all government departments, our customers and professional and academic bodies to ensure improvement of all HSE regulations.

It is **2HEADS NIGERIA ENTERPRISES.**' policy to sustain the adequate training of all its personnel to ensure that the company procedures and government regulations are known and complied with to the letter.

Managing Director
2HEADS NIGERIA ENT.

DRIVING/TRANSPORTATION POLICY

All Equipment used on **2HEADS NIGERIA ENTERPRISES** business and customers' business shall comply with **2HEADS NIGERIA ENTERPRISES** standards and shall be operated by authorized personnel. Management of **2HEADS NIGERIA ENTERPRISES** shall implement this policy and support initiatives which shall further enhance performance. Medium/Heavy equipment operations and activities are managed as an integral part of the day to day activities within a framework of controls that verifies compliance with **2HEADS NIGERIA ENTERPRISES..** standards.

All forms of equipment handling are registered and inspected by authorized agent prior to being used on company and contractor's business and thereafter on a periodic basis.

Programs are in place to raise the awareness of operators to the full range of hazards that exist and how they may be controlled using approaches such as Journey Management, Hear and Mindset.

DRUGS AND ALCOHOL POLICY

2HEADS NIGERIA ENTERPRISES. is aware of the hazardous health implications of drugs and alcohol and shall continue to discourage the consumption and abuse of drugs and alcoholic beverages by all workers.

Any worker suspected to be influenced or impaired by drugs/alcohol while on duty shall be subjected to predetermined test. Necessary actions shall be taken against worker(s) confirmed to be influenced or impaired by drugs or alcohol.

Relevant awareness programs on the dangers of drugs and alcohol shall be launched and sustained from time to time, and participation by workers shall be compulsory.

2HEADS NIGERIA ENTERPRISES. shall comply with necessary client and Government regulations on drugs and alcohol.

It is a termination offence for any employee of **2HEADS NIGERIA ENTERPRISES** to be under the influence of Alcohol or in possession of or under the influence of any non-prescribed drug such as cocaine amphetamine (Speed), Marijuana, Heroin, Hashish or other illegal or controlled substance while working or residing on any job site including all waterborne operations, or property under the control of **2HEADS NIGERIA ENTERPRISES.** This rule applies to all operations and all locations.

Managing Director

EQUIPMENT MAINTENANCE POLICY

All equipment must be regularly maintained. All unserviceable equipment locked out and tagged as thus;

The objective of such routine Preventive maintenance is to reduce equipment downtime and lost time incidents resulting from lack of maintenance.

1. Routine maintenance and minor repairs shall be undertaken at the work site while serious maintenance of completely broke down equipment shall be done at the base.
2. Turnaround maintenance shall be planned and executed once in a year. The aim being to put all equipment in serviceable order for hitch free operations/use
3. It is mandatory that equipment operators report immediately any break down or faults observed in their equipment. Later reportage of the faults shall be met with appropriate reprisals.
4. Toolbox meeting on proposed equipment **MUST** precede the maintenance work planned for each day.

5. All maintenance crew must be trained and only experienced personnel shall be job placed for each day.
6. All maintenance work shall be carried out in accordance with the company's safety maintenance procedures. The maintenance crew must be briefed before each maintenance episode.
7. The implementation of the maintenance policy shall be the responsibility of the maintenance engineer, who should report to the Base/Facilities Manager/Project Manager.

SAFETY MEETINGS

Safety meetings shall be held every two weeks or monthly as the case may be, to discuss unsafe acts and dangerous work on equipment. Also the safety officer will bring to the attention of employees his observations during inspections and new safety guidelines/directives from the client. Safety meetings shall be properly documented and minutes of such meetings circulated to our clients and other concerned. In addition, site safety morning briefings shall be organized regularly in all our sites.

ACCIDENT REPORTING

Accidents cause suffering, pains and death to the victims and their families, waste of money, materials and damage to plants and machines/equipment. It is our desire to prevent them. **2HEADS NIGERIA ENTERPRISES**, therefore place great emphasis on the prevention of accidents. No efforts should be overlooked to achieve these objectives.

It should be noted that incidents reporting is not to tell on any staff, allocate blames or for punitive measures control in place in order to check the hazards associated with such incidents.

Near misses and lost time injuries [LTI] must be reported promptly, investigated, recommendations made, implemented and monitored against future recurrence.

All field accidents, near misses and First aid cases shall be reported to the HSE co-coordinator through the HSE officer within twenty-four [24] hours.

ACCIDENT INVESTIGATION PROCEDURE

Once an accident is reported, the following steps should be taken:-

- The incident has to be recorded and classified to determine the level of investigation.
- Establish the scope of the investigation.
- Constitute the investigation team in line with risk potential.
- Furnish team with the background information as reported, work nature, plans and schedules.
- Team to mobilize swiftly into action and apply the 4PS involved investigation, i.e. P-people, P-Position, P-part, and P-paper [relevant document including pictures etc].
- Conduct interview with all witness and the victim[s] if possible.
- If MEDEVAC is involved, obtain relevant information from the clinic.
- If possible, have a pictorial coverage of the location of incident.
- Team to demobilize and make a comprehensive report including recommendations.
- From the investigation reports, corrective measures to be vividly developed by the HSE steering committee headed by HSE coordinator and endorsed by the managing director.

COMMUNITY RELATION POLICY

Objectives

1. To ensure a smooth execution of projects devoid of interruptions and disturbances arising from community related issues.
2. To put in place a clearly defined method of resolving such issues as they arise.
3. To ensure that the surrounding communities derive the maximum benefit from the project being executed.

PERSONAL PROTECTIVE EQUIPMENT

The company shall do all possible to provide necessary protective equipment for staff whose jobs require their use.

Such equipment shall include:

- Overalls
- Hard hats
- Ear muffs
- Safety shoes
- Hand gloves
- Goggles
- Aprons.

USE OF PERSONAL PROTECTIVE EQUIPMENT

1. The use of personal protective equipment is mandatory
2. No employee shall flout the wearing of his or her personal protective equipment
3. Anyone so found shall be severely cautioned, or in extreme cases of noted flagrant disregard, the employee shall be disciplined.
4. Supervisors and foremen are charged with the enforcement of this rule
5. The proper personal protective equipment (PPE) should be worn for the job you are performing, either field operations or shop work.

FINANCIAL CAPABILITY

2HEADS NIGERIA ENTERPRISES. has a good relationship with some financial institutions because of her credibility and integrity that guarantee her, access to large funds to undertake any contract she procure on a long term lease basis.

CLIENTS

- NLNG - Uyo
- Warri Refinery & petrochemical - Porthacourt
- Intercontinental Bank - Porthacourt
- Laralek Construction Company -Lagos
- BackLand Nig Ltd - Porthacourt
- EPL Construction Company –Lekki
- DBN -Warri
- Deawo -Warri