

BN NO.

It is essential that Reference and Date of this letter be quoted in any reply.



Reference No.....

CORPORATE AFFAIRS COMMISSION
ZONE 5, WUSE, ABUJA.

.....12/10.....2011.....

**REGISTRATION OF BUSINESS NAME-COMPANIES
AND ALLIED MATTERS ACT OF 1990**

SIR/MADAM,

With reference to your application for registration of a Business name, I forward herewith certificate of Registration No. 217742.....

2. A receipt for N4000 No. dated 21/9/11..... is also enclosed.

3. For your information and future guidance I have to bring to your notice the following sections of the Act:-

Section 660 (1) Whenever a change is made or occurs in the particulars required by section 657 of this Act to be furnished in respect of any firm, company or individual registered under that sections, other than particulars as to the age of an individual the firm or individual shall within 28 days after such change notify the change to the Registrar at the Registered Office at which the firm, company or individual is registered.

(2) The notice required under subsection (1) of this section shall be in writing signed as provided in section 657 of this Act.

Section 661 - If any firm, company or individual registered under this Act ceases to carry on business it shall be the duty of the partner in the firm at the time when it ceased to carry on business or of the individual or if he is dead his personal representative, within three months after the business has ceased to be carried on, to send by post or deliver to the registrar a notice, stating that the firm or individual has ceased to carry on business If any person whose duty it is under subsection (1) of section 661 of this act to give notice that a firm or an individual has ceased to carry on business fails to comply with the provision of that subsection, he shall be guilty of an offence and liable on conviction to a fine of N250, Section 667(2).

Section 665(1) Every individual or firm required by this act to be registered shall in all trade catalogues, trade circulars, show cards and business letters issues or sent by the individual or firm to any person have mentioned in Legible character-

- (a) in the case of an individual, his present forenames or the initials thereof and present surname and any former forenames or surname and his nationality; and
- (b) in the case of a firm, the present forenames of the initials thereof and present surname, and any former forenames or surnames and the nationality of all the partners in the firm or in the case of a corporation being a partner, the Corporate name; and