27th April, 2018

Head of Procurement,

Living Faith Church,

Km 10, Idiroko Road Ota.

Canaanland, Ota,

Ogun State.

Dear Sir/Ma,

LETTER OF INTRODUCTION

It is our pleasure to introduce to your organization, MCDOSA Conceptual Enterprises. We have access to the facilities of a prestigious company, machine shop, fabrication and welding workshop.

MCDOSA Conceptual Enterprises run its business as an electrical, mechanical services and general contractor enterprises. We are into designing, supplying and installation of building mechanical services as plumbing work and material, Heat and Ventilation Air Condition HVAC gadgets and accessories and CCTV gadgets and accessories. We also render welding and fabrication jobs. Some of the services we have rendered are in our company’s profile.

We supply both in large and small quantities to satisfy our esteemed customers. Our success in the engineering field has been related to the fact that we have our capable personnel’s whom are there to meet up to task and our reliable project engineers whose hands are on deck to see that there is efficiency in the company.

More so our experienced engineers and technical team are also there to make sure that products and task given are delivered safely and timely. We also guarantee our highly esteemed customers by supplying standard products at competitive price and hereby outdo our peers.

Sir, we shall be very glad if we are given an opportunity and we promise not to fail you as we are looking forward to do business with you.

Yours faithfully,



Adeoye Oluyori Gbenga Fatola

Managing Director Director

Tel: 08033689355 Tel: 08032437945