1, Onabadejo Adebayo Close, Ipaja, Lagos [elevationprofessionals@gmail.com](mailto:elevationprofessionals@gmail.com), 08139156302



Dear Sir/Ma,

**LETTER OF INTRODUCTION**

Elevation Professionals is a management consultancy and publishing firm incorporated as a business enterprise with the Corporate Affairs Commission. It operates as a sole proprietorship business with the proprietor as the principal consultant/CEO and with experienced and qualified associate consultants drawn from different sectors of the economy and works of life.

The following are services which we offer our clients across different sectors of the economy and some of which we can offer your organization continuously as the need arises;

**RECRUITMENT AND OUTSOURCING SERVICES**

Any organization is as good as the quality of its staffing; we have the competence to provide recruitment services that will produce the right candidates for each position through a recruitment process.

**PROCUREMENT SERVICES**

We procure office equipment, facilities and stationeries as well as utilities and raw materials for production and manufacturing firms according to our clients needs. We also supply office and household furniture.

**TRAININGS**

We conduct trainings for company staff. Trainings are tailored to meet staff and organizational needs and will involve the use of suitable resource persons.

**ASSET MANAGEMENT/AUDIT**

This includes management of company asset and more; Health, Safety and Environment Services, Accounts and Tax Audit Services.

**INFORMATION TECHNOLOGY (I.T) SOLUTIONS**

There is virtually no kind of business where I.T tools are not relevant. We help organizations business and products reach a limitless coverage of potential-consumers of their products and services through relevant and adaptable I.T tools. Our I.T solutions include website development, branding etc

**BUSINESS ADVISORY SERVICES**

This includes market research, preparation of business plans, proposals, feasibility studies etc. for companies, businesses and individuals.

**PUBLISHING**

We also offer publishing services to organizations and individuals.

We look forward to a very mutually rewarding business relationship with your company.

Yours Sincerely,

Adesola Ogunleye

Principal Consultant/CEO

Elevation Professionals