



About Me

Muhamad Hafidz Haqmi Bin Muhamad Hidzir

📍 Chinatown, 40000 Manjung, Perak

☎ +60 10-236 4646

✉ hafidzhaqmi212@gmail.com

I am a highly motivated Diploma graduate in Industrial Logistics (CGPA 3.70) with hands-on experience in logistics operations, warehouse management, and customer service, currently pursuing a Bachelor's Degree in Information Systems to broaden my expertise in digital solutions for supply chain and business operations.

Education

Bachelor of Information Systems (Hons)

Universiti Teknologi Petronas (UTP)

2025 - Ongoing

- Database and systems
- Structured programming
- Information systems

Diploma in Industrial Logistics

Universiti Kuala Lumpur (UNIKL)

2021 - 2024

CGPA: 3.70

Subjects taken:

- Logistics, Transport and Warehouse
- International Logistics, Customs and Excise
- Economics, Management and Marketing

Work Experience

General Clerk (Sales Admin)

Manjung Outboard Center

September 2024 – December 2024 (4 Months)

- Respond to customer inquiries via email and phone, providing product details, pricing, and follow-up support.
- Prepare official quotations and ensure accuracy before forwarding to customers or sales representatives.
- Support the sales team by scheduling appointments, organizing documents, and tracking pending quotations.

Production Trainee (Industrial Training)

PETRONAS Chemicals Sdn Bhd

March 2024 – July 2024 (4 Months)

- Handle information in the system such as Sales Order, and Ticket Weighing.

Freight Forwarding Assistant (Custom Agent)

Kudrat Venture Sdn Bhd

April 2021- July 2021 (4 Months)

- Declare and assist clearance for Custom Form No. K1, K2, K3, and K8 LMW shipment at Sitiawan and Lumut Port Custom department, Arrange shipment and clearance time with transporter.
- Create and compile Commercial Invoice, Packing List, Certificate Of Origin, and Bills of Lading for sea freight export documents.
- Represent the physical shipment on the vessel at the anchor range in the Lumut Sea, Managing the signage stamping process with the master and ship crew.

Projects

Final Year Project

Customer Satisfaction in E-Commerce Reverse Logistics

November 2023 - April 2024 (6 Months)

- A study of Customer Satisfaction in E-Commerce Reverse Logistics among institution in Pasir Gudang.
- Involve 3-person per group.
- Required to interpret the level of customer satisfaction in the process of returning e-commerce items.
- Achieved 3.65 grade point.

Activities & Involvement

- Sukan Rakyat, UniKL (MITEC), 2021
- Mental Health Program, UniKL (MITEC), 2022
- English Festival, UniKL (MITEC), 2023

- Dean's List Award recipient (4 out of 5 semesters), 2021-2024
- Gold Medalist, State-Level Silat Tournament, Perak, 2018
- Leadership Awards, Logistics Student Association, 2023

Skills & Tools

- IT Proficiency - Microsoft Office : Word (Excellent), Excel (Basic)
- Language Proficiency - Bahasa Malaysia (Excellent), English (Intermediate)
- ERP Systems
- Presentation and Editing - Canva Software (Intermediate)

References

Pn. Aminah Yaman

Head of Forwarding Department

Lumut Venture Sdn Bhd

 +6013-400 1732

En. Iffat Muhibul Hasni

Executive (Logistics Planning)

PCFK (PETRONAS)

 +6019-500 8110

En. Amirul Changkat Khalid

Industrial Training Lecturer

UniKL (MITEC)