

Bidder Details Document

1. Bidder Information

- Company Name: OptimumTech Development
- Registration Number: 123456789
- Address: Riyadh, Saudi Arabia
- Contact Person: Ahmed Al-Saud
- Phone Number: +966 123456789
- Email Address: ahmed.alsaud@optimumtech.sa

2. Authorized Signatory

- Name: Ahmed Al-Saud
 - Position: CEO
 - Signature: [Signature]
 - Date: [Date]
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Example Company Profile Document

Kingdom of Saudi Arabia

Ministry of Real Estate Development

Company Profile Document

1. Company Overview

- Company Name: OptimumTech Development
- Year Established: 2010
- Registration Number: 123456789
- Address: Riyadh, Saudi Arabia
- Website: www.optimumtech.sa

2. Management Team

- CEO: Ahmed Al-Saud
- COO: Fahad Al-Fahad
- CFO: Nasser Al-Nasser
- Other Key Personnel: Omar Al-Omar

3. Business Activities

- Primary Business Activities: Real Estate Development, Construction
- Secondary Business Activities: Property Management, Infrastructure Development
- Major Projects Completed: Riyadh Residential Complex, Jeddah Commercial Tower
- Ongoing Projects: Dammam Mixed-Use Development

4. Financial Information

- Annual Revenue: 200 million SAR
- Net Profit: 50 million SAR
- Total Assets: 500 million SAR
- Total Liabilities: 200 million SAR

5. Certifications and Accreditations

- ISO 9001:2015
- LEED Certification
- Saudi Contractors Authority Membership

Signature:

Name: Ahmed Al-Saud

Title: CEO

Date: [Date]

Example Technical Proposal Template

Kingdom of Saudi Arabia

Ministry of Real Estate Development

Technical Proposal Template

1. Project Approach and Methodology

- Introduction: Our approach to the project is rooted in comprehensive planning and quality execution.
- Objectives: To deliver a state-of-the-art residential complex that meets the highest standards.
- Methodology: We employ advanced construction techniques and sustainable practices.
- Work Plan: Detailed Gantt chart with tasks and timelines.
- Quality Assurance: Continuous monitoring and quality checks at each phase.

2. Project Team

- Project Manager: Ahmed Al-Saud
- Key Personnel: Fahad Al-Fahad, Nasser Al-Nasser, Omar Al-Omar
- Roles and Responsibilities: Defined for each team member.

3. Project Timeline

- Start Date: 01/01/2025
- End Date: 31/12/2026
- Key Milestones: Site preparation, foundation, structure, finishing, inspection.

4. Risk Management

- Risk Identification: Potential delays, supply chain issues, labor shortages.
- Risk Mitigation: Contingency plans, alternative suppliers, additional workforce.
- Contingency Plan: Budget reserves, schedule adjustments.

Signature:

Name: Ahmed Al-Saud

Title: CEO

Date: [Date]

Example Financial Proposal Template

Kingdom of Saudi Arabia

Ministry of Real Estate Development

Financial Proposal Template

1. Cost Breakdown

- Construction Costs: 100 million SAR
- Materials Costs: 50 million SAR
- Labor Costs: 30 million SAR
- Other Costs: 20 million SAR

2. Payment Schedule

- Milestone 1: 30% upon contract signing
- Milestone 2: 30% upon completion of foundation
- Milestone 3: 40% upon project completion

3. Total Cost

- Total Estimated Cost: 200 million SAR
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Signature:

Name: Ahmed Al-Saud

Title: CEO

Date: [Date]

Checklist of Required Documents

Kingdom of Saudi Arabia

Ministry of Real Estate Development

Checklist of Required Documents

1. Bidder Details Document
2. Company Profile Document
3. Technical Proposal
4. Financial Proposal
5. Copy of Company Registration
6. Financial Statements
7. Relevant Certifications
8. Previous Project Documentation
9. Bank Guarantee
10. Any Other Required Documents

Signature:

Name: Ahmed Al-Saud

Title: CEO

Date: [Date]