

## CONTACT

No. 27, Jalan PU 12/7D, Taman Tasik Prima, Puchong Utama, 47150 Puchong, Selangor

019-7182886

hafizaammar11@gmail.com

#### **SKILLS**

#### HARD SKILLS

Malay (Fluent)

English (Intermediate)

Microsoft Office Word (Intermediate)

Microsoft Office Power Point (Intermediate)

Microsoft Office Excel (Basic)

Adobe Photoshop (Basic)

Driving

(D-class driving licence) (Expiry of licence: 21/07/2022)

SOFT SKILLS

Self-Motivated

Written communication

Adaptability

Fast learner

# HAFIZAH AMMAR BINTI MOHD FAZALI

#### **PROFILE**

I am a fresh graduate of Bachelor in Law and Syariah who is looking forward to secure a career opportunity to utilize my training and skills while making a significant contribution to the company.

## **EDUCATION**

Bachelor in Law and Syariah (Honours) Universiti Sains Islam Malaysia (USIM) 2015-2020

Science PST Module 1 (Biology, Chemistry, Physics, Science Mathematics) Kolej Matrikulasi Kedah 2014-2015

Sains Tulen Agama, Sijil Pelajaran Malaysia Maktab Rendah Sains MARA Kota Putra 2009-2013

# **EXTRA-CURRICULAR ACTIVITIES**

2015-2020

- Joined a volunteer programme under 'Global International Student Outreach (GISO) USIM' at Padang, Indonesia.
- Became a committee member in programme 'Be Smart CIMB' whereby need to do ad hoc task and assist other committee member with their task if they need help.
- Involved as a committee member in programme 'Bakti Siswa Pertubuhan Baitul Mahabbah' as a logistic member that need to ensure every item needed for the programme was ready.
- Became a committee member and a facilitator in programme 'Kem Tahsin Solat Khalifah Cilik' in logistic matter.

### PROFESSIONAL EXPERIENCE

Attachment Intern Sepang District Police Headquarters July 2019 – Aug 2019

Attachment Intern Lower Syariah Court Sepang July 2018 – Aug 2018

# **REFERENCES**

Pn. Kamilah Wati Binti Mohd Lecturer, Faculty of Syariah and Law USIM kamilah@usim.edu.my 012-6060757

Pn. Norazlina Binti Zainal Abbidin Department of Bahagian Agama dan Kaunseling (BAKA), Sepang District Police Headquarters 018-2983544