

SUMMARY TIMESHEET
PT. RAPID INFRASTRUKTUR INDONESIA

Nama	: Mustafa Dzulkamal
NIK	: HO202004002
Posisi	: IT Specialist

No	Tanggal Kerja	Cost Account	Jam Mulai	Jam Selesai
1	Senin, 26-Jul-2021	General/Head Office	08:00	17:00
2	Selasa, 27-Jul-2021	General/Head Office	08:00	17:00
3	Rabu, 28-Jul-2021	General/Head Office	08:00	17:00
4	Kamis, 29-Jul-2021	General/Head Office	08:00	17:00
5	Jumat, 30-Jul-2021	General/Head Office	08:00	17:00
6	Sabtu, 31-Jul-2021	General/Head Office	13:00	16:00
7	Kamis, 12-Aug-2021	General/Head Office	08:00	17:00
8	Senin, 02-Aug-2021	General/Head Office	08:00	17:00
9	Selasa, 03-Aug-2021	General/Head Office	08:00	17:00
10	Rabu, 04-Aug-2021	General/Head Office	08:00	17:00
11	Kamis, 05-Aug-2021	General/Head Office	08:00	17:00

12	Jumat, 06-Aug-2021	General/Head Office	08:00	17:00
13	Sabtu, 07-Aug-2021	General/Head Office	08:00	17:00
14	Senin, 09-Aug-2021	General/Head Office	08:00	17:00
15	Selasa, 10-Aug-2021	General/Head Office	08:00	17:00
16	Jumat, 13-Aug-2021	General/Head Office	08:00	17:00
17	Senin, 16-Aug-2021	General/Head Office	08:00	17:00

18	Rabu, 18-Aug-2021	General/Head Office	08:00	17:00
19	Kamis, 19-Aug-2021	General/Head Office	08:00	17:00
20	Jumat, 20-Aug-2021	General/Head Office	08:00	17:00
21	Sabtu, 21-Aug-2021	General/Head Office	08:00	10:00
22	Senin, 23-Aug-2021	General/Head Office	08:00	17:00
23	Rabu, 25-Aug-2021	General/Head Office	08:00	17:00
24	Selasa, 24-Aug-2021	General/Head Office	08:00	17:00

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9 jam	Finance & Support
9 jam	Finance & Support
9 jam	Finance & Support
2 jam	Finance & Support
9 jam	Finance & Support
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9 jam	Finance & Support

Deskripsi Pekerjaan
IT - Develop System Detail: Upgrade Fitur dan tampilan Website
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IT - Maintenance Detail: Maintenance Email user (Project Sumba)
IT - Develop System Detail: Develop website RAPID remote laptop pak sutadi
IT - Maintenance Detail: Meeting Security Server with AWS team implementasi DKIM dan SPF di server
IT - Maintenance Detail: Instalasi DKIM & SPF Mail server in C5.xlarge AWS
IT - Maintenance Detail: installasi cloudwatch untuk memonitor kinerja CPU
IT - Maintenance Detail: Monitor kinerja CPU dan membuat report hasil kerja cpu server

<p>IT - Maintenance</p> <p>Detail:</p> <p>Web Development</p>
<p>IT - Maintenance</p> <p>Detail:</p> <p>Maintenance Disk Partition Server (pembagian memory untuk mengantisipasi server full storage</p>
<p>IT - Maintenance</p> <p>Detail:</p> <p>Maintenance Log Erorr di server</p> <p>membagi partisi server AWS.</p>
<p>IT - Maintenance</p> <p>Detail:</p> <p>backup data amazone Workdocs in server</p> <p>add meta tag SEO on website rapid infrastruktur</p> <p>monitoring CPU utilization</p>
<p>IT - Maintenance</p> <p>Detail:</p> <p>update slide PPT RUPS (DIVISI IT)</p> <p>update status cuti karyawan di RIISA</p>
<p>IT - Maintenance</p> <p>Detail:</p> <p>Update disk server Aws (membuang log erorr dan beberapa file corrupt</p> <p>updated data report timesheet 26 juli - 25 agustus RIISA</p> <p>install adobe pro untuk staff HO</p> <p>discuss New Function untuk program HC</p>

<p>IT - Maintenance Detail:</p> <p>Update Cascading Style Sheets website Rapid Infrastruktur</p> <p>Update report timesheet periode 26 Juli - 25 Agustus</p> <p>Monitoring CPU Performance Server C2.Xlarge</p>
<p>IT - Maintenance Detail:</p> <p>Service Laptop staff GS (nadira)</p> <p>maintenance mailserver</p> <p>discuss with bu kamila untuk new function HR di RIISA</p> <p>training penggunaan AWS Workdocs divisi project service (Tim Tangguh)</p>
<p>IT - Maintenance Detail:</p> <p>Monitoring Service performance cpu server</p> <p>maintenance mailserver</p> <p>update DKIM key server</p>
<p>HSE - Campaign dan Knowledge Detail: HSE</p>
<p>IT - Develop System Detail: Create Document RPL (Rekayasa Perangkat Lunak) Talent pool</p>
<p>IT - Develop System Detail: Create Mockup Talent Pool</p>
<p>IT - Maintenance Detail: Maintenance Mail server</p> <p>Meeting Dengan HC.</p> <p>klarifikasi document RPL Talent Pool dengan HC</p>

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