

COMPANY DESCRIPTION:

"Liberty Wildlife Sanctuary" is a non-profit rescue zoo located in Philadelphia, Pennsylvania, dedicated to the rescue, rehabilitation, and conservation of endangered species.

Purpose:

- Provide sanctuary for endangered and rescued exotic animals
- Educate the public about wildlife conservation
- Participate in breeding programs for endangered species
- Offer rehabilitation services for injured wildlife

Current Size:

- 50-acre facility
- 15 full-time staff members
- 30 volunteers
- Currently housing 40 animals from 12 different species

Expected Growth (5-year projection):

- Expand to 100 acres
- 50 full-time staff
- 100 volunteers
- Capacity for 120 animals from 25 species

BUSINESS RULES:

1. Each animal must have a designated primary caretaker
2. All medications must be prescribed by a licensed veterinarian
3. Animal enclosures must meet or exceed federal size requirements
4. Feeding schedules must be maintained and logged daily
5. All staff members must have appropriate certification/training
6. Visitors must maintain safe distances from enclosures
7. Each species must have approved diet plans
8. Breeding programs must follow international conservation guidelines
9. Emergency protocols must be documented for each species
10. All donations must be recorded with donor information

DAILY BUSINESS ASPECTS TO BE MANAGED:

Animal Management:

- Animal profiles and records
- Medical history and treatments
- Dietary requirements and feeding schedules
- Behavioral monitoring
- Breeding program tracking
- Quarantine management

Staff Management:

- Employee scheduling
- Staff certifications and training records
- Volunteer coordination
- Veterinary staff availability

Facility Operations:

- Enclosure maintenance records
- Equipment inventory
- Supply management
- Food inventory and ordering
- Cleaning schedules

Visitor Services:

- Ticket sales and admissions
- Educational program scheduling
- Tour management
- Gift shop inventory and sales
- Membership programs

Financial Management:

- Donation tracking
- Grant management
- Expense tracking
- Payroll
- Vendor payments
- Budget allocation

Healthcare Management:

- Veterinary appointments
- Medication inventory

- Treatment schedules
- Health check records
- Quarantine tracking

Conservation Programs:

- Species breeding records
- Partner organization contacts
- Conservation project tracking
- Research data management

Emergency Management:

- Incident reports
- Emergency contact information
- Safety protocol documentation
- Weather emergency procedures