

# Hailey N. Galmeister

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## EDUCATION

### Brigham Young University – Marriott School of Business

*Bachelor of Science, Pre-Experience Design and Management*

Provo, UT

Dec 2025

- GPA 3.59 / 4.00
- BYU Experience Design Society Member

## EXPERIENCE

### Marriott International Inc., at The St. Regis Deer Valley

*Guest Services Representative / Front Desk*

Park City, UT

Jun 2023 - Aug 2023

- Anticipate and address guests' service needs, providing accurate information with genuine attentiveness
- Manage all aspects of the guest experience, ensuring prompt and efficient service delivery
- Bridge the gap of humanity between management and the guest

### Personal Assistant

*Event Coordinator and Caregiver*

Laguna Niguel, CA

Jan 2016 - Jan 2023

- Implemented highly involved schedules while developing skills such as communication and dependability
- Directed logistics for dual-income households including domestic needs and childcare
- Fulfilled general housekeeping duties with 100% accuracy, precision, and zeal

### Caritas Christi

*Student Event Leader in Elite Service Organization*

San Juan Capistrano, CA

Apr 2019 - May 2020

- Chosen to lead a student population of 1,275 while serving the community of JSerra Catholic High School
- Successfully kept deadlines through the pandemic lockdowns without a sacrifice in quality or leadership
- Managed secular and non-secular events, resulting in surged school prestige and student effectiveness

### OC Sling Aviation

*Private Pilot's License*

Santa Ana, CA

Aug 2016 - Aug 2019

- Expanded ability to intricately organize, prepare, and make calculated and instinctive decisions based on changing flight plans, routes, altitude requirements, and weather conditions
- Implemented a mastery level of situational analytics and execution in critical high-stress settings through drills
- Completed 3 years of rigorous ground school and meticulous in-flight training to expand core knowledge expertise
- Enthused flier; flown in the rural fields of Serbia, the coasts of CA, and the mountains of UT

## LEADERSHIP & SERVICE

### The Church of Jesus Christ of Latter-day Saints

*Volunteer Representative*

Tallahassee, FL

Jun 2021 - Sep 2022

- Taught over 50 lessons in both Addiction Recovery and self-reliance programs to a disadvantaged population
- Led and instructed other representatives to be capable of performing assigned roles
- Orchestrated and engaged in general service for underprivileged individuals
- Assisted with weekly activities for over 30 children and youth

### Corazon

*Volunteer Worker*

Tijuana, Mexico

Jul 2019

- Chosen translator for inspirational speakers, which provided an uplifting experience for those unable to comprehend
- Led a team of 30+ workers and volunteers focused on framing, roofing, and painting
- Visited and built a house in Tijuana for victims of underserved communities
- Aided in inspiring mutually beneficial relationships across borders

## AWARDS, SKILLS & INTERESTS

- Spanish proficiency: capable of both reading and speaking at an intermediate level and writing at a beginners level
- Aspiring Event Planner; planned events such as my own wedding and reception, baby showers, and birthday parties
- Enjoy extreme sports around the world, such as skiing, skydiving, paragliding, bungee jumping, and canyoning; participated in these sports in countries including New Zealand, Switzerland, and Brazil
- Proficient with Microsoft office (Excel, Word, PowerPoint) and Google Apps (Docs, Sheets, Slides)