

UNIT 5: Spreadsheets and databases

PHẦN 1: VOCABULARY

A. Choose the best words.

1. Software which is easy to use is...
a. user-easy b. user-friendly c. usable
2. Software which is obvious to use is...
a. intuitive b. guessable c. comprehensible
3. Software which is not obvious to use is...
a. counter-intuitive b. unintuitive c. non-intuitive
4. Software for use by children and schools is...
a. learning b. teaching c. educational
5. Software for use by businesses is...
a. commercial b. business-like c. busy
6. Software made specially for one company is...
a. one-off b. unique c. tailor-made
7. Software for use at home is...
a. for home use b. for house use... c. for household use
8. Software which has been illegally copied is...
a. unreal b. pirated c. fake
9. Software which has been bought from the company that produced it is...
a. real b. justified c. licensed

B. Match the type of software with the definition.

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|-------------------------|---|
| 1. trial version | a. A simplified version which is cheaper to buy. |
| 2. shareware | b. Software which is in the public domain . Anybody can use it without paying. |
| 3. freeware | c. The full version with all the features. |
| 4. home-use version | d. You can try it for a while for free. Then if you want to keep using it, you are expected to pay a small fee to the writer. |
| 5. professional version | e. You can use it for free for a while (often a month). When the trial period finishes, you have to pay, or the program will de-activate. |

C. Choose the best word.

1. A basic spreadsheet is a _____ of spaces for data.
a. grid b. cage c. ladder
2. A spreadsheet consists of columns and _____.
a. lengths b. lines c. rows
3. Use the mouse pointer to select a single cell or _____ of cells.
a. bunch b. group c. block
4. It's easy to adjust the column _____.
a. size b. width c. space
5. Spreadsheets can perform mathematical _____.
a. calculations b. deductions c. jobs
6. To get a worksheet to perform a mathematical calculation, you have to enter a _____.
a. format b. form c. formula
7. A number in a spreadsheet cell is often called a _____.
a. digit b. numeral c. value
8. To remove the contents of a cell is to _____ that cell.
a. clean b. wash c. clear
9. To remove a complete row is to _____ that row.
a. wipe b. delete c. erase
10. Changing the fonts, colours, etc. of a spreadsheet is called _____.
a. formatting b. forming c. reforming

PHẦN 2: Chuẩn bị từ mới trong bài 6.