

Google Sheets – Assignment #2

Store Spreadsheet

Spreadsheets had their start in the business world, but now everyone uses them. They are great for making lists, adding long lists of numbers and creating graphs.

Below is a sample spreadsheet that you must recreate in Google Sheets. You must type the information and make the changes below.

Format the information in your spreadsheet in the following ways:

- Bold all the column titles, and the names of the items.
- Center the column titles, dates, and scores.
- Italicize the Total Sales (\$) column title.
- Below the row containing the name Denzel Washington skip a row and then type AVERAGE, and bold and italicize it.
- Use a formula to find the total points (SUM) for each ***Daily Sales***.
- Use a formula to find the ***Total Sales (\$)*** for each item.
- Rename the file as → Store Spreadsheet
- Turn the assignment into Google Classroom.

Row

Column

Cell

	A	B	C	D	E	F	G	H
1	Bridge Store Weekly Sales							
2								
3	Item	Price	Monday	Tuesday	Wednesday	Thursday	Friday	<i>Total Sales (\$)</i>
4								
5	Fanta	\$0.69	92	81	97	24	93	
6	Sangria	\$0.79	33	43	87	66	59	
7	Horchata	\$0.89	25	57	76	59	33	
8	Taco	\$0.99	33	96	78	49	24	
9	Burrito	\$2.99	34	43	59	17	35	
10								
11	<i>Daily Sales</i>							
12								

=SUM(C5:C9)

=SUM(C5:G5)*B5