



Nur Hakimah

Web Designer



Profile

Hello, I'm Hakimah, I'm a web designer expert with 3 years of experience in the field, I can create design for website, design it with company branding identity and also for advertising and marketing needs

Expertise

- Knowledge in Adobe Photoshop and Canva software.
- Efficient in Microsoft Word, Excel & Powerpoint.
- Print Design
- Marketing Design

Education

UNIVERSITI TEKNOLOGI MARA
(Oct 2022-2025)

Degree In Information Content
Management

POLITEKNIK IBRAHIM SULTAN
(Jun 2018-Aug 2021)

Diploma In Tourism Management
CGPA 3.74

SMK DATO' SHEIKH AHMAD
(Jan 2013-Nov 2017)

Sijil Pelajaran Malaysia

Obtained 2As and 6Bs distinctions in
English and Mathematics

Work Experience

- **NEXTAGE PHARMACY** Jan 2022 - Sep 2022
Pharmacy Assistant
 - ◆ Take prescriptions from customer in person and over the phone
 - ◆ Measure and mix drugs according to prescriptions
 - ◆ Check inventory and restock drugs and other items
 - ◆ Package, label and dispense medications
 - ◆ Assist customer in health checkup services
- **MINISTRY OF TOURISM & CULTURE** Mar 2021 - Jul 2021
Internship
 - ◆ Updating the contents of licensing unit files
 - ◆ Manage preparations before and after of star rating of Tourist Accommodation Premises
 - ◆ Manage the mail posting process
 - ◆ Manage the process of obtaining a tour guide authority card
- **MEGA PRESTIMA SDN BHD** Dis 2017 - May 2018
Operator
 - ◆ Moving and handling materials from the production line, filling, capping, labeling, or packaging products