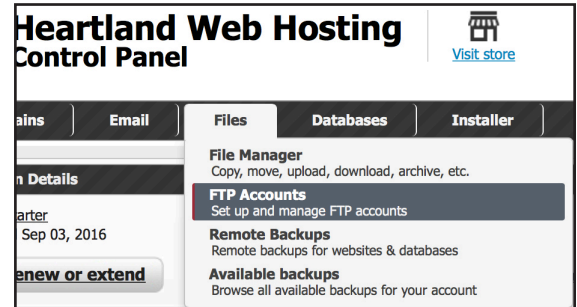


How to Create an FTP Account

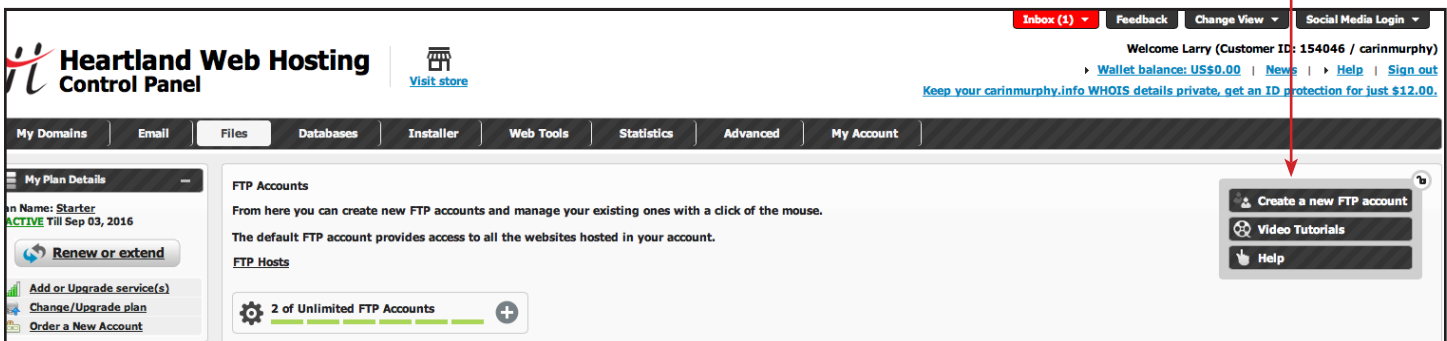
Heartland host server

Creating an FTP account in your host server can aid the file transfer software (FileZilla) to connect directly to your domain name. You can have multiple ftp account to any one domain or to multiple domains associated with your host account.

Log into your Heartland host server. In the menu under Files choose FTP Accounts.



In the box to the far right, choose Create a new FTP Account

A screenshot of the FTP account creation pop-up window. It has fields for 'Username', 'Password', and 'Path'. The 'Username' field is pre-filled with 'carinmurphy.info'. The 'Path' field is pre-filled with '/www/carinmurphy.info'. There are 'Cancel' and 'Add an FTP account' buttons at the bottom. A red arrow points from the text 'You will also have to specify the hostname, for which the FPT account will be created' to the 'Username' field.

In the new pop-up window, select the username and password for your new FPT account. This can be the same as your Heartland log in, or different. You can have separate logins for multiple domains associated with your host account.

Choose a path for the ftp account. Your domain name is your ROOT directory. This FTP will connect to your ROOT. If you wish to connect specifically to a folder located in your root (such as "WDV10" or "finished") add that folder name after your root: www.yourname.com/WDV101 OR www.yourname.com/finished. Click "Add Account".

You will also have to specify the hostname, for which the FPT account will be created. The chosen hostname will form a part of the username.

You can see all the ftp accounts you created in Files>FTP Accounts.

Use the path and login information in the File Manager of the FileZilla application.

| Username | Path |
|------------------------|-----------------------|
| carin_carinmurphy.info | /www/carinmurphy.info |
| carinmurphy | /www |
| larry_carinmurphy.info | /www/carinmurphy.info |

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