

# Haley Grant

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## EDUCATION

**Master of Environmental Science and Management**, 3.79 GPA (Expected June 2021)

**Bren School of Environmental Science & Management – University of California, Santa Barbara (UCSB)**

Specialization: Environmental Economics & Policy | Area of Expertise: Water Resources Management

**Bachelor of Arts in Political Science & English**, 3.54 GPA (May 2018)

**University of Portland (UP)**, Portland, Oregon

Honors: Dean's List (5 Semesters), Pi Sigma Alpha (Senior Year), Presidential Scholarship (Awarded \$18,000/yr), Roger J. Colatorti Memorial Scholarship (Awarded around \$3,620/yr)

## MASTER'S GROUP PROJECT

*Scaling a Sustainable Finance Solution: Agricultural Lending to Reward Environmental Performance*

**Role**: Outreach Manager | **Client**: Sustainable Conservation

- Conducted a survey of lenders to determine the industry's interest in a pay-for-performance product.
- Developed a model for the economic and environmental impacts of this proposed product.
- Contributed to research and collaborated with 4 group members on a literature review and report.
- Completed outreach manager tasks including publishing a website, creating social media materials for LinkedIn and Twitter to increase survey response rate, and assisted in designing presentations.

## INTERNSHIP EXPERIENCE

**Permitting Intern** (6/20–8/20)

**Ecomerit Technologies**, Santa Barbara, California

- Completed a 15-page permitting report for an offshore reverse osmosis project which identified and described important permits, their requirements, and their respective agencies.
- Included an appendix of hyperlinked resources such as agency websites and relevant documents.
- Developed a Gantt chart to visualize the average approval times and sequencing for 9 major permits.
- Created a sequence diagram of actions to secure 18 permits, reviews, certifications and more, with each step color-coordinated among 7 responsible agencies and most steps including estimated completion time.

## ADDITIONAL EXPERIENCE

**Teaching Assistant** (1/20–Present)

**UCSB**, Goleta, California

- Leads 4 50-minute sections weekly for groups of around 20 undergraduate students (currently via Zoom), covering statistics concepts and Excel techniques for the course Statistics for Economics for 2 quarters.
- Grades weekly labs, worksheets, and attendance for up to 50 undergraduate students, and grades 1-2 questions for 2 midterm exams and 1 final exam for around 200 undergraduate students.
- Graded 2 5-page papers, a midterm exam, a final exam, and attendance for up to 50 students for the course Asian American Politics in winter quarter of 2020, as well as lead 3 50-minute weekly sections.
- Holds 2-3 office hours per week and responds to students' questions and feedback over email and Zoom.

**File Clerk** (6/18–4/19)

**Tseng and Associates**, Thousand Oaks, California

- Managed physical filing for over 50 cases: diligently followed firm's organization system, used accepted abbreviations for file naming, ordered documents by name and date, and safely stored files in cabinets.
- Maintained digital filing for easy access and security: downloaded email attachments, scanned paper copies received via fax or mail, sensibly named documents and sorted them in their appropriate folders.
- Performed high level of customer service while completing receptionist duties: greeted clients, organized packages and mail, answered phone calls, compiled detailed messages, and transferred calls to attorneys.
- Managed sensitive case information and personal client data such as medical records and also met legal deadlines for medical evaluations by coordinating with doctors' offices.

## SKILLS

**Computer**: Microsoft Office, Google apps, Windows and Mac systems, R, WordPress, Zoom, Slack, Basecamp