Summary Document

Please submit a document with the following items:

Scrum Master for this week: Talia Hopkins

Scrum Master for next week: Whitney Taylor

List at least 5 things the team did well and will continue doing

1. Schedule (Timezone affected)
2. Communication
3. Assigning tasks
4. Working together
5. Meeting deadlines

List at least 3 things the team did poorly and how you will mitigate them next sprint

1. Making our topic to complicated-We will keep it simple
2. Overloading with ideas- We will pick one as a group that fits the requirements of the project
3. Prep github to show professor what we have done and what we are currently working on & Send a meeting prep email or message to professor with the github link, what we are going to go over, and what questions we have

List shout-outs to any team members for excelling in any way

Alison: Manipulating and making changes to our data and documents

Whitney: Figured out a great topic for our project and giving us the meanings of medical terminology

Valerie: Coming up with our evaluation questions based on the datasets we found

Tameka: Taking on being the lead developer for Data Wrangling

Talia: Taking on most of the communication with the mentors and instructors for clarification

What did you learn as a team this week?

The team learned to keep things simple. We do not overthink things and make things unnecessarily complicated. We learned about each other's backgrounds more to collaborate better.

What did you learn as an individual this week?

Alison: I learned how to become more comfortable on Github.

Whitney: There is always room for improvement

Valerie: I learned that I need to be 10 mins early in instructor/mentor meetings.

Tameka: I learned how to do data wrangling better and make the data more readable. I learned different techniques to perform data wrangling in Python that weren't given in the lessons provided.

Talia: I learned to make sure we keep things simple and as organized as possible. Organization is key for us to be successful.