

KESHA HALL

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Full Stack Web Developer

Meticulous professional with entry-level experience in front end development, database management along with quality assurance oversight in the human resource, logistics and energy services industries. Adept at gathering business requirements and translating them into specifications for cross-functional teams using version control, Git.

Core Competencies:

HTML | CSS | JavaScript | AJAX | JQuery | Bootstrap | Database Management | Data Processing

Achievements:

- Developed a password generator using HTML, CSS, and JavaScript.
 - <https://hallkr86.github.io/hw-03-password-generator/>
- Created a live work day scheduler with using HTML, CSS, JavaScript, Moment JS, and JQuery.
 - <https://hallkr86.github.io/hw-05-third-party-APIs/>
- Utilized my quality assurance skill to refactor a test company's code.
 - <https://hallkr86.github.io/hw-01-code-refactor/>

EXPERIENCE

Georgia Tech Coding Bootcamp, Atlanta, Georgia

08/2020 – Present

Full Stack Development Student

This program is giving me hands-on experience in front-end and back-end development using a variety of technologies including HTML, CSS, JavaScript, AJAX, JQuery, and Bootstrap. I am currently gaining the following experiences:

- Developing and deploying sites.
- Design, code, test, and implement websites and applications.
- Troubleshooting issues.
- Using version control, GIT.
- Practicing separation of concern.

PrideStaff, Kennesaw, Georgia

11/2019 – 04/2020

Recruiting Assistant

Consistently screened resumes, scheduled and conducted interviews, as well as completing the pre-employment process to fulfill our clients staffing needs while presenting a positive and welcoming experience and handling field associate matters courteously, properly, and efficiently.

- Reduced the backlog of new applicants by closely monitoring submitted resumes to immediately determine qualified field associates increasing the daily number of hires.
- Successfully assisted in supplying qualified field associated based on clients' demand.
- Provided back up support to management by entering field associate's hours in order to meet the payroll deadline.

PeopleScout, Atlanta, Georgia

9/2016 – 9/2018

Recruiting Coordinator (Contract)

Supported Delta Air Lines aggressive growth strategy by managing the onboarding process for Pilots that consist of sourcing through Pilot candidates based on program requirements, conducting pre-employment background checks

and drug screens, verifying DOT and training records, and provided assistance to help candidates advance through the pre-employment process and decrease time to fill positions.

- Recognized by client for providing strong client management skills and competencies, attention to detail and the ability to be proactive, prudent and confident in time critical pressure situations.
- Decreased pending hire numbers by auditing the Applicant Tracking System (ATS) for accuracy.
- Developed a training guide for recruiting coordinators resulting in a reduction of due diligence errors and improved workflow efficiency.

Halliburton Energy Services, Alvarado, Texas

3/2014 – 12/2015

Principal Logistics Lead Associate

Earned a security clearance to assist with efficient movement of international and domestic goods in compliance with company policies, procedures, and local laws by coordinating with internal colleagues and external vendors involved in material movement, requested multiple rates for shipments from freight forwarder using SAP sourcing software to meet customer demands and achieve the company's financial goals.

- Revamped shipping process to remove repetitive and labor-intensive steps, which reduced processing errors and decreased shipment time to customers.
- Saved the company \$90k by switching to a new transportation partner.

Ryder Logistics, Fort Worth, Texas

May 2013 – Oct 2013

Shipping Management Coordinator (Contract)

Analyzed shipping data, identified, and reported any logistical risks to ensure maximum value to customers. Tracked and rectified customer complaints and issues by requesting a proof of delivery from carrier, which provided details about time of delivery and recipient information.

- Selected by upper management as a key member in a strategic initiative for a highly visible new account. Successfully avoided any cost increase for new account due to process efficiency.
- Achieved process compliance and organizational goals by utilizing Six Sigma lean methods and procedures. Implemented process improvement that dramatically increased shipping efficiency.
- Trained new team members in analysis of details and effective risk management to help build an efficient working environment.

Access Midstream, Fort Worth, Texas

Aug 2010 – May 2013

Documentation Auditor (Contract) (Jan 2012 – May 2013)

Oversaw ongoing administrative documentation of the company's natural gas pipeline files by entering daily due diligence production numbers into the records management spreadsheet, generated weekly and monthly reports for management to show individual and overall performance of the due diligence department, and maintained accurate content in the inventory database.

- Served as primary corporate contact for resolution of issues in the inventory database.
- Assisted in developing and maintaining training materials to improve efficiency for the due diligence closing process.
- Trained coworkers on techniques used to migrate files from SharePoint to Crecs.
- Mentored a manager in the functionalities of internal audits that needed interpretation.

Record Center Auditor (Contract) (Feb 2011 – Jan 2012)

Managed quality control and process adherence of three record center analysts, referencing ad hoc reports.

Record Center Analyst (Contract) (Aug 2010 – Feb 2011)

Audited landowner right-of-way files relevant to the company's natural gas pipeline to ensure the proper documentation of each file on a parcel-by-parcel basis.

EDUCATION

Bachelor of Science, Business Management, Savannah State University, Savannah, Georgia

PROFESSIONAL DEVELOPMENT

White Belt, Six Sigma Methodology | Six Sigma U.S.

TECHNICAL SKILLS

SAP | Exception Management | ATS | SharePoint | Transportation Management | Data Migration | Bullhorn |
WebTime | Time Entry- Express | Workday | ZipRecruiter | CareerBuilder