Name:

Date:

RHE309k

Interview Prep Worksheet

**Intro**

*Find the researcher’s university bio to complete this section*

[Link to researcher’s university bio]

[Researcher’s name], [e-mail address]

[Researcher’s position (Assistant professor? Associate professor?)][Researcher’s department]

[Researcher’s area of study]

**Description**

In 1-2 paragraphs, explain why this researcher will be an interesting subject for your article. You may choose to complete this section last.

**Bio**

*Find the researcher’s CV to complete this section:*

Researcher’s doctoral alma mater:

Researcher’s year of graduation (PhD):

Researcher’s prior work experience:

**Research**

*Use the researcher’s website and CV to find this information. Also try the library website if necessary.*

List the researcher’s most recent three publications, in APA format. Underneath each citation, copy and paste the article’s abstract.

**Web Presence**

*Google the researcher. Does anything come up? If so, provide links to any professionally relevant articles or websites (a blog? An interview? A news article?) here*.

**E-mail**

Copy a draft of the e-mail you intend to send requesting an interview.