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Career Coach

🏠 Egypt _ Sohag

Professional Summary:

I held several positions in project management and development in various governmental, and non-governmental organizations and private companies. Independent trainer in the field of career development since **2019** until now, who has worked jointly with (**Sohag University - Social Solidarity Unit at Sohag University -British cultural center- Plan B Company - Life Coach Amira Mamish Team -ATI - SESHAT Team**).

Providing training courses and lectures for more than **3000** people of different ages in Egypt and some Arab Countries.

Education:

Faculty of Arts, Bachelor's degree in surveying, maps and GIS Sohag University

Work Experience:

From [5/2022] until now Career Coach of British cultural center.

- Provide courses in the field of career development.
- Prepare training packages for the courses .

From [2/2022] until now, founder and leader of the Seshat Team for Training and Consulting

- Provide courses in the field of career development.
- Prepare training packages for the courses .
- Training the work team and developing work skills in the field of sales, organization and administration.
- Responsible for coordinating and organizing training courses

Choosing all aspects of the courses from the trainer, time and place.

From [3/2022] until now, a trainer in the field career development at Aqua Team Initiative "ATI"

- Provide courses in the career development.
- Prepare training packages for the courses.

From [06/2019] to [12/2021] Team Leader at Plan B

- Training and development of the team in the field of direct marketing.
- Organizing company events.
- Carry out a follow-up process for new members of the work team.
- Explanation and presentation of the company's various programs.

From [11/2020] to [2021/3] Director of Marketing at Amira Mamish Academy.

- Training the marketing team.
- Preparing marketing posts for training courses.
- Send a daily report to the management about the daily work.

Volunteering experience:

From [6/2022] until now as a volunteer as a trainer, conference presenter and psychological support team at Egyptian Red Crescent

- Present conferences and seminars.
- Provide psychological support to those affected by various crises.

From [10/2021] until now as a volunteer as a trainer and conference presenter in the Social Solidarity Unit at Sohag University

- Present all conferences and seminars.
- Provide training courses in the field of career development.
- Voice over on all the videos submitted to the The Ministry of Social Solidarity.

Courses:

[10-2020] Public speaking at Ahmed Latif Academy.

[6-2021] Training of Trainers at Ahmed Latif Academy.

[1-2022] Mine Master of Human Resource Development at Diplomatic Training.

[2-2022] Mine Master of Business Administration at Diplomatic Training.

[3-2022] Basics of Pricing at Udemy site.

[4-2022] Human Resource Development at UCCD Sohag university.

[5-2022] Employment skills at UCCD Sohag university.

[4-2022] Basics of digital marketing at Google site.

[4-2022] Ideation Camp at Creativa Hub Sohag

[4-2022] Word, Excel, and PowerPoint course at Udemy site.

Skills:

Language skills:

Arabic: (Excellent in Writing, Reading, Listening and Speaking)

English: (good in Writing, and good in Listening and speaking)

Computer skills: (very good at using Word, Excel, and PowerPoint)

Achievements:

I conducted several television and press interviews, such as **Mawada TV** and **Al-Wafd newspaper**.

The award for the best member of the social Solidarity Unit at Sohag University for the year 2021.

The ideal member award in the **Egyptian Volunteer Bank**.

References:

Available upon request