

# Hamim Shafin

Wayne, NE 68787

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Portfolio Website: [hamimshafin.github.io/portfolio-website/](https://hamimshafin.github.io/portfolio-website/)

## ABOUT ME

- I am enthusiastic about Information technology and troubleshooting problems.
- Adaptable to meeting challenges, whether individually or as a team.
- I am eager to contribute technical skills and problem-solving mindset to innovative projects.

## EDUCATION

Wayne State College, Bachelor of Science in Computer Information Systems

May 2026

- CGPA: 3.67/4.0
- Dean's List (Fall 2023, Spring 2024)

## CREDENTIALS

Google IT Professional Certificate

Jan 2024

<https://coursera.org/verify/professional-cert/YEV7XNGB8PUU>

**Programming and Scripting Languages:** C++, Python, Java, SQL

**Technical Skills:** MS Office Suite, Active Directory, Linux, Adobe Premiere Pro

**Relevant Courses/Curriculars:** Data Structures, Databases, Objected Oriented Programming, Networking.

**Languages:** Bengali and English

## PROFESSIONAL EXPERIENCE

### Front-desk

Horizon Inn & Suites, Westpoint, NE 68778

Apr 2024 – Aug 2024

- Registering guests and processing reservations.
- Communicating with the supervisor about shift duties.
- Cleaning and stocking storage areas.

### Advertising Manager

Wayne State College, Wayne, NE 68787

Sep 2023 – Nov 2023

- Facilitated discussions with local businesses to secure advertisements for the college newspaper.
- Collaborated with the editorial team to ensure seamless integration of advertisements into the publication.

### Registrar/Dean's Office Assistant

Wabash College, Crawfordsville, IN 47933

May 2023 – Aug 2023

- Maintain databases and systems used for student records, course information, and academic policies. Ensure data accuracy, generate reports, and perform data entry tasks.
- Communicate valuable information and updates through email, phone calls, or in-person interactions.
- Created an Alumni Database using Microsoft Excel to transfer the data from paper to digital, to increase Alumni outreach and make it more easily accessible for the office.

### Front-Desk Representative

Wabash College, Crawfordsville, IN 47933

Feb 2023 – May 2023

- Proficiently troubleshooted issues related to library equipment, printers, and computers.
- Helped and addressed inquiries regarding library resources and services.
- Demonstrated strong customer service skills by effectively resolving issues and answering questions.

## **PROJECTS**

### **PINGPONG Game**

Aug 2022 - Present

- Developed a Java-based Ping Pong game with JavaFX and realistic physics.
- Customization options included adjustable game speed, paddle colors, and ball designs.