



The Halal Quality Control Group Applications - Form and Review

Please ensure that you provide as much information as possible.

In case you are not able to answer a question, please mention 'n.a.'

If a question is unclear, please contact a staff member for assistance before providing an answer.

1	Company Name:	
2	Company Representative:	
3	Halal Manager (if any):	
4	Date of Request:	



Section 1: Manufacturing Plant Details	1	Official Company Name(s)	
	2	Contact person Name, Email, Telephone number	
	3	Address of the Manufacturing Plant(s) Street, Postal Code, City/State, Country	1: 2: 3: 4: <input type="checkbox"/> More than 4 (please send a separate annex)
	4	Legal Entity Title	Example: Ltd, SA, SPA, BV, GMBH, AS, NV
	5	VAT/Tax/BTW Number	
	6	Business Registration Number	
	7	Your Sector Please see notes underneath this page	<input type="checkbox"/> Meat Abattoir ¹ <input type="checkbox"/> Meat Processing Plant ² <input type="checkbox"/> Manufacturing including Animal Derived Materials ³ <input type="checkbox"/> Dairy and/or Egg Farming or Processing <input type="checkbox"/> Bakery and/or Confectionery <input type="checkbox"/> Beverages <input type="checkbox"/> Oils <input type="checkbox"/> Non-Edible Foods or Non-consumable Liquids ⁴ <input type="checkbox"/> Spices and/or Sauces <input type="checkbox"/> Flavoring ⁵ <input type="checkbox"/> (Synthetic) Chemicals <input type="checkbox"/> Cosmetics <input type="checkbox"/> Trading or Private Labeling <input type="checkbox"/> Warehousing and/or Storage <input type="checkbox"/> Catering <input type="checkbox"/> Other
Section 2: General Information	1	Certification Category [Annex 1]	Please see Annex 1
	2	Scope of Activities Please describe your production activities	
	3	EG or EC Number(s) if applicable	
	4	Description of the products or materials destined for Halal certification	
	5	Estimated amount of items required for Halal certification The estimated amount of (end) products which will be mentioned on a Halal certificate. Only per product code or product formulation.	<input type="checkbox"/> 1-10 <input type="checkbox"/> 11-20 <input type="checkbox"/> 21-50 <input type="checkbox"/> 51-100 <input type="checkbox"/> 101-500 <input type="checkbox"/> Other
	6	Estimated quantity in kilogram, tons, or liters of Halal produced goods	<input type="checkbox"/> KG <input type="checkbox"/> Liter <input type="checkbox"/> Ton <input type="checkbox"/> Other
	7	Export Region(s)	<input type="checkbox"/> United Arab Emirates <input type="checkbox"/> Turkey <input type="checkbox"/> Saudi Arabia <input type="checkbox"/> Egypt <input type="checkbox"/> Qatar <input type="checkbox"/> Pakistan <input type="checkbox"/> Middle East <input type="checkbox"/> Indonesia <input type="checkbox"/> Europe <input type="checkbox"/> Malaysia <input type="checkbox"/> North Africa <input type="checkbox"/> Singapore <input type="checkbox"/> Other
	8	Preferred Language	

¹ Applicable only for slaughtering facilities which are able to sacrifice permissible animals

² Facilities which work with fresh, frozen, treated, dried, cooled, or salted meats deriving from permissible animals

³ Facilities which use animal derived materials to create the final product or raw materials-gelatin, collagen, enzyme etc

⁴ Facilities which produce not-fit-for-human products

⁵ Facilities which produce either edible or non-edible flavoring components, includes intermediate products

9	Total amount of sites	
10	Number of employees including external and temporary staff	Employees working at the Facility
11	Outsourced manufacturing activities or processes if any	
12	Applicable or preferred Halal Standard if any or if known	<input type="checkbox"/> JAKIM HAS 1500:2019 <input type="checkbox"/> SMIIC 1:2019 <input type="checkbox"/> GSO 2055-1 <input type="checkbox"/> MUI HAS 23201 <input type="checkbox"/> UAE.S 2055-1 <input type="checkbox"/> Unknown Remarks:
13	Owner or main shareholder of the applicant (if owned by a group or another holding)	

Section 3: Additional Information	1	Contact Person Quality Department Name, Email, Telephone number	
	1.1	Does the company hold any Food Safety Management System certification?	<input type="checkbox"/> Yes <input type="checkbox"/> No Remarks:
	2	Has the company been awarded a Halal certification before?	<input type="checkbox"/> Yes <input type="checkbox"/> No Remarks:
	3	Is the company currently Halal certified?	<input type="checkbox"/> Yes <input type="checkbox"/> No Remarks:
	4	Has the company received a Halal training or consultancy before?	<input type="checkbox"/> Yes <input type="checkbox"/> No Remarks:
	5	Has the company been consulted on Halal certification?	<input type="checkbox"/> Yes <input type="checkbox"/> No Remarks:
	6	Has the company been rejected Halal certification before?	<input type="checkbox"/> Yes <input type="checkbox"/> No Remarks:
		Optional Questions (7 – 20)	Optional Questions (7 – 19)
	7	Is the company free from any type of meats or meat derivatives?	<input type="checkbox"/> Yes <input type="checkbox"/> No Remarks:
	8	Does the company handle, process, or distributes any porcine (pork) within its facility?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not applicable Remarks:
	9	If the company does have any fresh, processed, or frozen meats within its facility, which meats are these?	Remarks: <input type="checkbox"/> Not applicable
	10	Does the company handle, process, or distribute any type of animal derived materials within its facility? If yes, please describe	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not applicable Remarks:
	11	Is any amount of alcohol present in your final product?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not applicable Remarks:
	12	Is any amount of alcohol used during the manufacturing of your end product?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not applicable Remarks:
	13	Is any alcohol used during the cleaning process?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not applicable Remarks:
14	Does the company manufacture its own products? If not, please describe who is the manufacturing party	<input type="checkbox"/> Yes <input type="checkbox"/> No Remarks:	
15	Is the company a private label holder? Applicable if your company outsources the production to another party	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not applicable Remarks:	



16	Does the company outsource any production activities?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not applicable Remarks:
17	Does the company have dedicated days for Halal productions?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not applicable Remarks:
18	Does the company have a separate area for Halal productions?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not applicable Remarks:
19	Does the company have suppliers which are Halal certified?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not applicable Remarks:
20	Do you have a contact person within the Halal Quality Control Group?	Contact Person: Country:

Section 4: Approval of the Contact Person / Application Filler [Please check all the Boxes below for approval]

1	Name and Surname:	
2	Position/Function/Title:	

<p>Application Form Commitment By providing this Application Form, I have read and made sure that the information provided is true and to the best of my knowledge. I agree that the service provider may request additional documentation if information is missing or is unclear</p>	<input type="checkbox"/>
<p>Data Confidentiality Commitment All the above information is confidential and will be used as such and only for the official purpose of applying a request for Halal Certification through Halal Quality Control</p>	<input type="checkbox"/>
<p>Acknowledgment of Authority By providing this Application Form, I have read and made sure that the information provided is true and to the best of my knowledge. I agree that the service provider may request additional documentation if information is missing or is unclear</p>	<input type="checkbox"/>



Table A.1 — Food chain categories

Category		Subcategory		Examples of included activities
A	Farming of Animals	AI	Farming of Animals for Meat/ Milk/ Eggs/ Honey	Raising animals (other than fish and seafood) used for meat production, egg production, milk production or honey production Growing, keeping, trapping and hunting (slaughtering at point of hunting) Associated farm packing ^b and storage
		AII	Farming of Fish and Seafood	Raising fish and seafood used for meat production Growing, trapping and fishing (slaughtering at point of capture) Associated farm packing ^b and storage
B	Farming of Plants	BI	Farming of Plants (other than grains and pulses)	Growing or harvesting of plants (other than grains and pulses): horticultural products (fruits, vegetables, spices, mushrooms, etc.) and hydrophytes for food Associated farm packing ^b and storage
		BII	Farming of Grains and Pulses	Growing or harvesting of grains and pulses for food Associated farm packing ^b and storage
C	Food Manufacturing	CI	Processing of perishable animal products	Production of animal products including fish and seafood, meat, eggs, dairy and fish products
		CII	Processing of perishable plant products	Production of plant products including fruits and fresh juices, vegetables, grains, nuts, and pulses
		CIII	Processing of perishable animal and plant products (mixed products)	Production of mixed animal and plant products including pizza, lasagne, sandwich, dumpling, ready-to-eat meals
		CIV	Processing of ambient stable products	Production of food products from any source that are stored and sold at ambient temperature, including canned foods, biscuits, snacks, oil, drinking water, beverages, pasta, flour, sugar, food-grade salt
		CV	Animal slaughtering	Processing of carcasses including slaughtering in slaughterhouses, cutting, cleaning and packing.
D	Animal Feed Production	DI	Production of Feed	Production of feed from a single or mixed food source, intended for food-producing animals
		DII	Production of Pet Food	Production of feed from a single or mixed food source, intended for non-food producing animals
E	Catering			Preparation, storage and, where appropriate, delivery of food for consumption, at the place of preparation or at a satellite unit
F	Distribution	FI	Retail / wholesale	Provision of finished food products to a customer (retail outlets, shops, wholesalers)
		FII	Food Broking / Trading	Buying and selling food products on its own account or as an agent for others Associated packaging ^c
G	Provision of Transport and Storage Services	GI	Provision of Transport and Storage Services for Perishable Food and Feed	Storage facilities and distribution vehicles for the storage and transport of perishable food and feed Associated packaging ^c
		GII	Provision of Transport and Storage Services for Ambient Stable Food and Feed	Storage facilities and distribution vehicles for the storage and transport of ambient stable food and feed Associated packaging ^c
H	Services			Hospitality services, Islamic banking, veterinary services and provision of services related to the safe production of food, including water supply; pest control services, cleaning services, waste disposal.
I	Production of Food Packaging and Packaging Material			Production of food packaging material
J	Equipment manufacturing			Production and development of food processing equipment and vending machines
K	Production of (Bio) Chemicals			Microbiology, Production of food and feed additives, vitamins, minerals, bio-cultures, flavourings, enzymes and processing aids Pesticides, drugs, fertilizers, cleaning agents



Annex 2: Risk Classes

Complexity Class	Example of Sectors
Very High Level	Chemicals and pharmaceuticals “not elsewhere classified”; processed meat products; slaughtering of land animals; genetically modified organisms and products; food additives [E400s]; bio cultures; processing aids; flavoring and aromas [organic and synthetic]; fragrances; microorganisms; gelatin; collagen; animal extracts; animal skin and hair; animal fats; animal stocks
High Level	Cheese products; biscuits; snacks; edible oil; beverages; dietary supplements; cleaning agents; packaging and wrapping material; leather products; processed fish or shellfish products; enzymes; vinegars; animal and fish feed; sauces and condiments; [canned] soups;
Medium Level	Dairy products; fish products; egg products; beekeeping; spices; horticultural products; preserved fruits; preserved vegetables; canned products; pasta; sugar; transportation and storage; warehousing; cosmetics [raw materials]; cosmetics [end products]
Low Level	Fresh line caught fish; egg production; milk production; fishing; hunting; fruits; vegetables; grain; fresh fruits and fresh juices; drinking water; flour; salt; inorganic components; minerals; plants

Annex 3: Terms and Definitions

Term	Definition
Halal (permissible)	simply means the permissible; all matters, foods, beverages, medicines, or injectibles permitted based on the Sharia Law or by a fatwa
Haram (forbidden)	simply means the prohibited; all matters, foods, beverages, medicines, or injectibles prohibited based on the Sharia Law or by a fatwa
Non-Halal Meats (non-Halal)	Animals which have been sacrificed (slaughtered) in which the name of Allah SWT (God) is not mentioned during the zabah (slaughtering) process. Even if the animal is a Halal animal, it shall be deemed as not permissible for consumption in any method
Najis (unclean)	simply means the impure . Strong examples hereof are Halal items that have been contaminated with non-Halal items or Halal items which come into direct contact with non-Halal items



Section 5:

Application Review

Note: only to be filled in by a staff member of Halal Quality Control

1	Name of Reviewer:	
2	Name of the Islamic Affairs Expert (optional):	
3	Date of Review:	
4	Version or Reference (if any):	



Application Review

The Application Review is to be filled in by staff members of Halal Quality Control.
No third parties or applicants are allowed to review the application.

Results of the Application Form Review

As a result of the review performed on: , < [Date]

the above mentioned auditors can agree that the production or processing activities of the applicant:

< [Manufacturer Name and/or group name]

have resulted in the following outcome:

☐ Application is accepted ☐ Application is dismissed ☐ Application needs further clarification

Please see the clarification on the page below if any

Certification Category:

Reference Halal Standard:

☐ To be decided during a later stage

Total Manufacturing Sites:



Clarification or Remarks:

Section 5: Approval and Signatory of the Application Review [Please check all the Boxes below for approval]

Application Review Commitment

By providing this Application Review, I have read and made sure that the information provided is true and to the best of my knowledge.

☐

Data Confidentiality Commitment

All the above information is confidential and will be used as such and only for the official purpose of applying a request for Halal Certification through Halal Quality Control

☐

Acknowledgment of Authority

By providing this Application Review, I have read and made sure that the information provided is true and to the best of my knowledge.

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