Design Copy Routing: ___ Cooperators Folder ___ Landowner ___ Contractor ___ Supplier

Notes

1. The landowner/operator is responsible for obtaining and complying with all permits and easements. This includes all federal, state and local permits.

2. The landowner/operator is responsible for checking and complying with all local ordinances that may affect the project.

3. MISS UTILITY (1–800–257–7777 or 1–800–552–7001) must be contacted at least 3 working days before construction begins. The landowner/operator is responsible to ensure that the excavator/contractor contacts MISS UTILITY and the excavator/contractor must be able to provide the MISS UTILITY ticket number within 24 hours upon request by the NRCS representative.

4. The landowner/operator is responsible for locating any buried utilities (water lines, electric lines, telephone lines, gas lines, sewer lines, etc.) in the work area that are not covered by the MISS UTILITY program.

5. Prior to beginning construction, the cover sheet must be signed by NRCS, the landowner/operator and the excavator/contractor. The landowner/operator is responsible to inform the excavator/contractor of their responsibilities by providing them a copy of the cover sheet. The excavator/contractor must sign the cover sheet acknowledging that they understand their responsibilities and the landowner/operator must return the signed cover sheet to the NRCS employee or office providing assistance. If requested by NRCS, the landowner/operator shall arrange for a meeting between the contractor and NRCS to review the construction drawings and specifications prior to construction.

6. NRCS makes no representation of the existence or nonexistence of utilities. The presence or absence of utilities on the construction drawings does not assure that there are or are not utilities in the work area.

7. The excavator/contractor is responsible for knowing and following the appropriate safety standards required by the Virginia Safety and Health Codes Board.

8. The landowner/operator shall notify the local NRCS or SWCD representative at least one week prior to when construction is to start, and at the times specified in this construction plan and attached specifications.
NRCS or SWCD representative telephone number _____.

9. Any deviation from these construction drawings and specifications without written approval from NRCS may result in this practice not meeting NRCS specifications and the withdrawal of technical assistance for this project.

Benchmark Descriptions

TBM # _____

_____

_____ Elevation (assumed) _____

TBM # _____

_____

_____ Elevation (assumed) _____

Acknowledgment Signatures

These construction drawings and attached specifications have been reviewed and all parties understand what is required. (Sign and date below)

Landowner/Operator _____

Contractor _____

NRCS Representative _____

Site Location Map

Scale 1 inch = _____ feet

Index of Sheets

Sheet No.	Title

Specifications

No.	Title

Table of Estimated Quantities

Item	Unit	Est. Quantity

"As Built" Documentation

Certified By and Date

_____

Date Completed

_____

Engineering Job Class _____

REVISIONS		
DATE	APPROVED	TITLE
01/04	Mat Lyons	SCE
11/05	Mat Lyons	SCE

VIRGINIA ENGINEERING STANDARD DRAWING

/s/ Mathew Lyons, SCE — Standard Drawings shall NOT be altered without State Conservation Engineer Approval

STANDARD DWG NO. VA–SO–100A–Cover Sheet

DATE 12/04 — SHEET 1 OF 1

Date

Designed

Drawn

Checked

Approved

Cover Sheet

Project Name _____

Landowner _____ Tract# _____

County _____ ,Virginia

NRCS — Natural Resources Conservation Service, United States Department of Agriculture

File Name VA–SO–100–CoverSheet.dwg

Drawing Name

Sheet of