

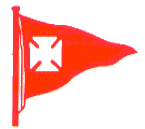
**NEW MEMBERS' INFORMATION
AND INDUCTION BOOKLET
(2024 EDITION)**

ISSUED TO

.....

(Member's Name)

Hampton Pier Yacht Club



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- Record of existing boating skills and experience.
- Issue of keys and door combination code.
- WhatsApp Training, Support & Social Group (optional).

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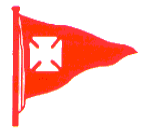
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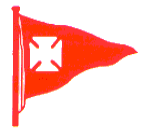
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Hampton Pier Yacht Club



SECTION ONE

INDUCTION MILESTONES

Please ensure that the 'Record of Induction Milestones Completed' shown at **Section Nine (pages 21 and 22 right at the back of this document)** is updated and signed by you and the club member who briefs you on each occasion that a milestone is completed. This record is important, not only for you to track your own progress, but also for our Training Volunteer Coordinator, Malcolm Allsopp, to update the Club's Master Skills Register. A complete list of the relevant milestones is as shown immediately below.

(All Members)

- ***Guided tour of club house and HPYC estate, including boat parks, garage and sail locker.***
- ***General Briefing on Social and Sailing programmes. (See also Sections Five and Seven).***
- ***Membership Application form completed and Payment of Subscription.***

Receipt of completed form, subscription payment, and new member's email address(es) and contact telephone number(s).

- ***Existing sailing and/or powerboat qualifications listed on Membership Application form.***

Separate record to be taken for forwarding to Training Volunteer Coordinator for inclusion in the Club's Master Skills Register.

- ***Optional. Front door key issued and £10 deposit received.***
- ***The current code for the Push Button Lock on the front door is:***

.....
Note. This code must not be disclosed to non-HPYC members.

- ***Optional. Offer of inclusion of mobile phone number(s) in WhatsApp Training, Support and Social group.***

(Sailing Members only)

- ***Introduction to your Buddy.***

Hampton Pier Yacht Club



- **Detailed briefing on Sailing and Training programmes. (See also Sections Seven and Eight).**
- **Introductory Briefing on the 'DutyMan' system.**
- **Your provisional password for DutyMan is:**

.....
Note. After initial login, please change your password.

- **Assistant Race Officer (ARO) Shadowing Opportunities.**

You will be offered at least two shadowing sessions in the Race Tower before you are asked to volunteer as ARO via DutyMan. These sessions will involve observing Race Officers (ROs) and AROs in action who will explain procedures as they go along.

- **Training on Very High Frequency (VHF) Radio Procedures.**

The club has a Licence for use of VHF marine radios and members who carry out duties in the Race Tower and safety boats will be required to operate the radios. You will therefore need to be familiar with, and appreciate the importance of, rules and radio etiquette. As part of your introductory training you will be issued with a laminated sheet which summarises procedures and use of the NATO phonetic alphabet.

- **Training for Safety Boat Crew.**

You are required to receive two dedicated shore-based training sessions before volunteering as Safety Boat Crew via DutyMan. Session 1 will cover boats, procedures and equipment. Session 2 will cover safety boat assistance to sailors/vessels. Please also note that, while you are carrying out your duties as crew, where circumstances permit, Safety Boat Helms will try to provide you with opportunities to informally practise helmsmanship skills under their supervision. It may also be possible for you to apply for RYA PowerBoat Level 2 training and certification, but such training cannot be provided free of charge.

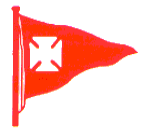
- **Training for Safety Boat Helm.**

If you are already in possession of a RYA Powerboat Level 2 certificate, you will need familiarisation with HPYC boats/equipment and completion of a minimum of 2 sessions as Safety Boat Crew before volunteering as Safety Boat Helm via DutyMan.

- **Operation of the Winch.**

The winch is used mainly for hauling Safety Boats out of the water and up the ramp. This equipment is potentially dangerous so it may only be operated by members who have received the appropriate training, conducted and certified by one of the Club's designated officers.

Hampton Pier Yacht Club



SECTION TWO

SAIL TRAINING

General. Throughout the sailing season, there will be formal training sessions, based on the RYA Level 2 syllabus, conducted both on shore/in the classroom and on the water. They will cover:

- The Basics of Sailing.
- An Introduction to Racing.
- The Racing Rules.
- Race Management.

For full details please see the separate Sail Training Programme produced for 2024. This is a comprehensive document which includes a detailed schedule of the many opportunities for sail training that are provided throughout the year. A copy of the programme is also displayed on the Club's Training and Development noticeboard.

Our Dinghy Instructors will carry out regular assessments of members' progress and, where the required standard has been achieved, issue certificates of competence.

Shore-based training is usually also laid on during the winter months.

SECTION THREE

BACKGROUND INFORMATION

INTRODUCTION

Hampton Pier Yacht Club (HPYC) is a Royal Yachting Association (RYA) affiliated sailing and sports club. We are family friendly and we offer every facility for dinghy sailors and those who just want to enjoy the beach and water in other ways, maybe on a kayak, Stand Up Paddleboard, or open water swimming.

Founded in 1964, the Club has since developed into a modern and well-equipped sports facility. All members have daily access to the changing rooms and showers and sailing members can also access the sail locker at any time. We sail most weekends from March until late October, with evening sailing on Wednesdays during the summer months.

Safety is our number one priority. The Club has at least one modern safety patrol boat on the water at all times during organised events, with VHF radio links to shore.

Hampton Pier Yacht Club



Our sailing calendar offers a mix of racing, training, cruising and general sailing. Although our main activity is dinghy racing, the Club also serves as a useful base for those who simply prefer sailing their boats in a safe, controlled environment.

Importantly, for new and inexperienced sailors we provide comprehensive training, based on the RYA Level 2 syllabus, completely free of charge, including free use of Club boats. Outside of the training programmes, for those without their own dinghy, there are Club boats to hire for a small fee.

Like most clubs, HPYC is run by the members for the benefit of the members, and we rely on everyone volunteering to do the occasional duty in a variety of roles during the season. But, as safety is such a vital part of our activity, we will always provide training, advice and support which is appropriate to the duties you may be asked to perform.

Joining a club can be daunting. We want everyone who joins HPYC to get the most from their membership. To achieve this we have a “Buddy” system for new Sailing Members. ***See Section Nine, page 21, for details of the member who has volunteered to be your buddy to help you to get started with sailing and finding your way around.***

RUNNING OF THE CLUB

As mentioned above, the Club is run by members for the benefit of the members. As such, there are two volunteer committees which keep most things ticking along. The main running of the club is done by the General Management Committee (GMC) and this oversees all aspects. ***See Section Six for more information about the GMC and details of current membership of the committee.*** In addition there is a Sailing Committee which manages all aspects of the Club’s sailing activities.

There are two main events during the year when the GMC reports back to the membership. The first is the Annual Financial Meeting (AFM), usually held in April. The second is the Annual General Meeting (AGM), usually held in September, which reviews the year, appoints committee members and discusses any upcoming issues.

We are always looking for volunteers to join our committees. To be a committee member you don’t have to be an experienced sailor, or have been a member of HPYC for many years, you just need to have some enthusiasm and some spare time.

SECTION FOUR

OUR FACILITIES

Club House. As recorded above, you can be issued with a key with which to enter the ground floor area for access to the changing rooms and showers. You will also need to be aware of the code for the Push Button Lock on the front door.

Hampton Pier Yacht Club



Galley. Typically open before and after sailing events. Often there are homemade cakes and snacks, etc, as well as drinks, both hot and cold.

Bar. The bar is open for all scheduled social events; to host the monthly quiz on the first Saturday of each month and more often during the sailing season from April to October. Members are always welcome to bring non-members as guests who should always be 'signed in' in the Visitors' Book kept behind the bar. The Bar Manager encourages members to volunteer to take a turn to run the bar, and training will be provided. The Bar Manager is also always keen to receive feedback and suggestions, in particular about the type and range of beverages and snacks on offer.

Changing Rooms and Lockers. The changing rooms are available for use during and outside normal sailing times. They can be used to source drinking water if needed. The showers, hand basins and toilets should be functional at all times, the showers are electric and have isolator switches near them. Lockers are available downstairs and in the gents changing room for the safe storage of personal items while you are afloat. Please ask any member of the GMC if you need a key.

Sail Locker. If you wish to store sails and other equipment for your boat, it is possible to rent space in the sail locker. Please make sure that each item of equipment is labelled in order to identify its owner. Keys for the sail locker are stored in the combination safe next to the race board in the entrance lobby. If you need the combination code, please ask any member of the GMC.

Boat Parking. Boats are parked either in the beach park or on the grass bank behind the clubhouse. The beach park attracts a higher rental charge, and, wherever possible we try to place bigger (i.e. heavier) boats there. As space on the beach is tight, boats that are not used regularly may be moved to the grass bank. If you store your boat on the bank please keep the grass around your space trimmed. We also recommend that you ask another member for help when moving your boat, particularly pulling it up the bank.

Safety Boats. We have three safety boats. Of these, two are larger boats (Rover and Ranger) which are the primary vessels. The smallest boat (Logic) is usually placed at the top of the launching ramp as a standby. All the boats are well-equipped and with the winch, which is located under the clubhouse fire escape, can be easily recovered.

Winch. As mentioned above the winch is available to assist with recovery of the safety boats and can also be used for heavier sailing dinghies. As the equipment is potentially dangerous to both users and passers-by, the winch must only be operated by members who have received appropriate training and certification. ***(see the relevant Induction Milestone information on page 5 above and Section Nine, page 22).***



Hampton Pier Yacht Club

Club Sailing Dinghies. We have a number of dinghies available to members to use during training activities and for hire during race days. Every effort is made to maintain these vessels to good standards and they provide a useful range of craft for different skills and abilities. Currently, we have:

- Toppers X 4. (Small single-handed dinghies, ideal for children and youngsters and for adults who want to take a child afloat).
- ***New for 2024 - Training Simulator.*** A home-grown shore-based training aid which utilises a fully rigged Topper dinghy that the instructor can rotate through 360 degrees. Provides realistic scenarios for sail-setting relative to differing wind directions (i.e. for sailing close-hauled, reaching or running). Ideal for sailors, in particular children and novices, to safely practise tacking and gybing without getting wet!
- Fusion Plus X 1. (A modern medium-sized dinghy that can be sailed single or double-handed. Ideal for sail training and for an adult to take up to two children afloat).
- RS Vision X 2. (A modern large and quite powerful dinghy designed for sailing with two people, but spacious enough for use by up to four adults).

All the equipment for club dinghies is stored in the “Balcony Store” mainly to avoid any confusion with members’ kit which is stored in the Sail Locker. As space is very limited in the Balcony Store all members are requested to do their best to keep it tidy and to ensure that all items are returned to the correct storage position.

As mentioned above, the club dinghies are used during general sailing and any training activities. If you would like to use them during race sessions either as a competitor or general sailor, then please speak to the Race Officer on the day to arrange hire (a small fee is requested to cover wear-and-tear as well as insurance costs).

Hampton Pier Yacht Club



SECTION FIVE

SOCIAL PROGRAMME FOR 2024

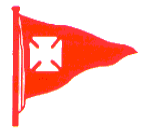
<u>Month</u>	<u>Date</u>	<u>Day</u>	<u>Event</u>
Jan	19	Fri	Bingo & Bites (19:00 for 19:30)
Feb	16	Fri	Games Evening (19:00)
Mar	23	Sat	Fitting Out Supper* [Volunteers required]
Apr	20	Sat	Afternoon Tea & Briefing by UK Border Force (15:00)
	27	Sat	Annual Financial Meeting (20:00)
May	11	Sat	Discover Sailing 1 (Bar Open)
	12	Sun	Discover Sailing 2 (Bar Open)
	18	Sat	Breakfast following morning cruise
Jun	15	Sat	Sea Shanty Singing Figureheads*
Jul	21	Sun	St. George's Cup Race Pt 1
Aug	5-9	Mon-Fri	Holiday Week [Volunteers required]
	11	Sun	St. Georges' Cup Race Pt2
Sep	28	Sat	Annual General Meeting (20:00)
Oct	[Suggestions and volunteers required]		
Nov	16	Sat	Pickle Night/Laying Up Supper*
	30	Sat	Prize Giving (20:00)
Dec	1	Sun	Christmas Fair*
	14	Sat	Christmas Event*
	26	Thu	Boxing Day Bar (12:00)

* For starting times, costs and booking information, please see Event Notices at the Club, email and Facebook.

The Club bar will be open as follows:

- Wednesdays and Saturdays after evening sailing.
- Bar Quiz, first Saturday of the month March to December (with possible variations, see notice boards). 20:00 start.
- For all social events during the year.

Hampton Pier Yacht Club



SECTION SIX

GENERAL MANAGEMENT COMMITTEE (GMC)

Management of the club is vested in the GMC which is responsible for day-to-day administration of the club. It is composed of eight Executive Officers and four voting members of the club, all of whom are elected at the Annual General Meeting (AGM).

Current members and a brief description of any specific responsibilities is:

Executive Officers:

Commodore. Chris Comper. General charge of the Club. Chair of the GMC and all general meetings.

Vice Commodore. Richard Myers. Responsible for all matters relating to the estate and orderliness of the Club's premises. Assumes the duties of the Commodore in their absence.

Rear Commodore. Karen Jenkins. Directly responsible for the maintenance of a rota of Race Officers and Safety Boat crews and the Club's Sustainability programme. Assumes the duties of the Vice Commodore in their absence.

Honorary Secretary. Ian Morgan. Keeps minutes recording all proceedings of the GMC and attends to correspondence of the Club.

Honorary Treasurer. Robert Stainbank. Responsible for all financial business of the Club, including preparation of Annual Balance sheets and arranging independent audits.

Honorary Sailing Secretary. Mark Whetton. All matters related to sailing, training, races and fixtures and chairs Sailing Committee meetings. Overall responsibility for the setting of courses, convening protest meetings, deciding on the fitness for racing if necessary, and for ensuring that the Race Tower equipment is in working order.

Honorary Bosun. Dave Farmer. Directly responsible for the maintenance of the safety boats, engines and equipment (e.g. moorings and marks) and the upkeep of the Club ramps and winches.

Honorary Membership Secretary. Trevor McCarthy. Responsible for liaising with the membership at large and maintenance of all membership records, ensuring that all fees have been paid and providing reports.

Hampton Pier Yacht Club



GMC Officers:

David Hopkins.	Bar Manager.
Adrian Metcalf.	Club's Welfare and Safeguarding Officer
Gavin Wilson.)Support to other GMC Officers and involvement in
Rick Tolfrey.) sub-committees as may be required.

For further information about the detailed responsibilities of the GMC please visit the documents section of the HPYC website www.hpyc.org.uk

SECTION SEVEN

INTRODUCTION TO THE SAILING PROGRAMME

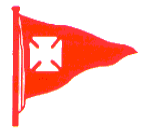
The Sailing Programme is included for you at **Section Eight**. It includes information on the start times for on-water and off-water events. There will also be regular updates promulgated on the WhatsApp Training, Support and Social group.

Important notes on start times shown in the Sailing Programme. The programme has separate columns for 'arrival at the club' and 'race start' times. But, generally speaking, you should always aim to arrive, ideally, at least one hour before the race start time. If you are intending to race, you must sign-in on the safety log at least 45 minutes before the start. (The race tower hooter is normally sounded as a reminder). ***It is also important to bear in mind that if you are carrying out safety boat or race tower duties, you are expected to arrive at the club no later than 90 minutes before the race start time. See the paragraph on Duties below.***

Training Weekends and General Sailing. The separate Sail Training Plan for 2024 provides full details of all planned on-water weekend sail training activities. But supplementary training can be laid on in the evenings on items such as Radio Operation, Race Management, Racing Rules and Winch Operation to help you become involved and contribute to the Club. General Sailing is an opportunity for any member to take to the water with a patrol boat present. It is also an opportunity to practise and improve skills. There is no formal structure, but Safety Boat cover is provided. Our objective is to have a Dinghy Instructor attend these sessions to give any advice or support needed to sailors of all ages and abilities. Even if you don't plan to sail, your assistance is appreciated on the beach for launching and recovery of patrol boats and dinghies.

Cruises. Purely social sailing events due to take place on the dates shown in the Sailing Programme. The route will be decided on by the Officer of the Day to allow for prevailing weather conditions, but the general principle will be to sail along the coast, beach the dinghies to have a break, then sail home.

Hampton Pier Yacht Club



Series Racing. HPYC traditionally runs 6 series of racing: Spring, Summer A, Summer B, Autumn, Evening and Twilight. Additionally there is a Novice Series which is raced at the same time as the Summer Series. Not all races in each series are counted for the final standings, a proportion of the races are discarded to allow for duties, bad weather days, etc which makes for a fairer system.

Cup Racing. There are a number of celebrated trophies in the club, which we race for each year. These are single events, but may actually be multiple races on the day. They are great opportunities for you to race if you cannot commit to racing for a full series. Some of the more notable events are:

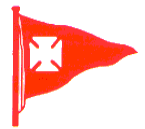
- **Saint Georges Cup.** These races are sailed between HPYC and Herne Bay Sailing Club (HBSC) each year. We take it in turns to host. They are fun, friendly events and the more HPYC sailors turn out, the more opportunities of winning we have! HBSC are the current holders so it would be great to get the Cup back! For 2024 there is a new format involving 2 sessions with the results for HPYC members also being used for our Commodore's Cup.
- **The Ganges Bowl.** This is seen as a very prominent aspect of Club racing, due to its history. HMS Ganges was a boys training ship (Seaman Training 1939-46). It was originally a Napoleonic War Ship. Three long-standing and influential members of HPYC had links to Ganges and they decided to present the Club with The Bowl.

Holiday Week. Traditionally we have encouraged Club members young and old to join us for some holiday fun and sailing. Previous years activities have included crabbing, beach treasure hunts, kite flying, crazy golf, ten-pin bowling, cycling (usually in the evening with Fish and Chips), etc, and sailing every day. The week usually ends with a social event, frequently a BBQ with 'guest ales' and handing out prizes. For 2024, all HPYC members will be consulted nearer the time before deciding on the content of the programme.

Sailing Instructions. These can be found on the documents pages of our website www.hpyc.org.uk They explain how we run our racing and provide some general guidance on our processes, procedures and rules.

The Safety Log. The Safety Log is located next to the race board, in the downstairs lobby in the clubhouse. Prior to going afloat, the log must be completed. If you are completing it with the intention of racing, you must do so at least 45 minutes prior to the published race start time. Obviously, the log is there for your safety, and must be completed once you return to shore.

Duties. All members are expected to undertake duties during the season, and we are totally reliant on volunteers doing their bit. The duties can vary depending on your skills



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and ability. Brief 'job descriptions' can be found on our website at www.hpyc.org.uk/sailors/sailing-duties They include Safety Boat (Helm or Crew), Race Officer or Assistant Race Officer. (We are also always on the lookout for volunteers to help with staffing the galley). Appropriate training will be provided. We use the 'DutyMan' system to organise the sailing duty Roster. All sailing members will be enrolled in the system and receive training (***see the relevant Induction Milestone information on page 5 above and Section Nine, page 22***).

Hampton Pier Yacht Club



SECTION EIGHT

Sailing Programme 2024						
Month	Date	Day	HW	Race Start	At club time	
February	17	Sa	NA	NA	19:00	Race Management Training
	24				TBC	RYA Dinghy Show
	25				10:00	1st Aid Training
March	9	Sa	11:29		11:00	Power Boat Training (PBT)
	10	Su	12:17		11:00	Power Boat Training (PBT)
	16	Sa	NA	NA	19:00	Racing Rules Training
	24	Su	12:10		11:00	Fitting Out Day
	30	Sa	15:01		15:00	Safety Boat Training (PBT Reserve)
	31	Su	16:35	15:00	13:30	Easter Cup
April	6	Sa	11:15	11:00	09:30	General Sailing 1
	7	Su	12:09	11:00	09:30	Spring 1
	13	Sa	16:22		10:00	Sail Training 1
	13	Sa	NA	NA	19:00	Introduction to Racing Training
	14	Su	17:04	14:00	12:30	(Pre Race Training 1)
	14	Su	17:04	15:00		Spring 2
	20	Sa	11:23	11:00	09:30	Confectionery Cup (2)
	21	Su	12:02	11:00	09:30	Spring 3
	21	Su	12:02	TBA		Spring Cup
	27	Sa	15:08			Rowing Regatta
	28	Su	15:41	15:00	13:30	Spring 4
May	1	We	18:07	19:00	17:30	Evening 1
	4	Sa	09:46	10:00	08:30	Cruise 1
	5	Su	10:50	11:00	09:30	Spring 5
	11	Sa	15:20	12:00	10:00	Discover Sailing 1
	12	Su	16:00	12:00	10:00	Discover Sailing 2
	15	We	18:24	19:00	17:30	Evening 2
	18	Sa	09:38	09:00	07:30	Early Morning Cruise 1
	19	Su	10:32	11:00	09:30	May Shield
						Training weekend (Discover Sailing Reserve)
	25	Sa	14:15	11:00	09:30	
	26	Su	14:53	11:00	09:30	Training weekend

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Month	Date	Day	HW	Race Start	At club time	
June	1	Sa	20:22	18:00	16:30	Twilight 1
	8	Sa	14:21		10:00	Sail Training 2
	9	Su	15:02	14:00	12:30	(Pre Race Training 2)
	9	Su	15:02	15:00		Summer 1. A and B
	15	Sa	19:38	18:00	16:30	Twilight 2
	22	Sa	13:19		10:00	Sail Training 3
	23	Su	14:00	14:00	12:30	(Pre Race Training 3)
	23	Su	14:00	15:00		Summer 2. A and B/ * Hampton Cup
	29	Sa	18:46	18:00	16:30	Twilight 3
July	6	Sa	13:27	11:00	09:30	General Sailing 2
	7	Su	14:07	11:00	09:30	Ganges 1&2
	13	Sa	17:48	18:00	16:30	Twilight 4
	17	We	21:52	19:00	17:30	Evening 3
	20	Sa	12:17		10:00	Sail Training 4
	21	Su	13:02	13:00	10:30	St Georges Cup Race (2) Pt 1 **
	27	Sa	17:26	18:00	16:30	Twilight 5
	28	Su	18:19	15:00	13:30	Summer 3. A and B/ *Gower Sprint
	31	We	21:54	19:00	17:30	Evening 4
August	3	Sa	12:34			Rowing Regatta
	4	Su	13:16	11:00	09:30	Summer 4. A and B/ *Odds and Ends
	5	Mo	13:51		TBA	Holiday Week
	6	Tu	14:24		TBA	Holiday Week
	7	We	14:57		TBA	Holiday Week
	8	Th	15:30		TBA	Holiday Week
	9	Fr	16:01	15:00	13:30	Holiday Week/ Holiday Week Race (3pm)
	10	Sa	16:32	13:00	11:30	Cruise 3
	11	Su	17:03	14:30	12:00	St Georges Cup Race (2) Pt 2 **
	14	We	19:39	19:00	17:30	Evening 5
	17	Sa	11:01	11:00	09:30	Reserve Date
	18	Su	11:56			Pier to Pier Swim
	24	Sa	16:16	15:00	13:30	General Sailing 3
	25	Su	17:01	14:00	12:30	(Pre Race Training 4)
	25	Su	17:01	15:00		Summer 5. A & B/ * Kent Trophy
	31	Sa	11:29	11:00	09:30	Reserve Date



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Month	Date	Day	HW	Race Start	At club time	
September	1	Su	12:18	11:00	09:30	Ganges 3 & 4
	7	Sa	15:29		TBA	HBSC Hosting Man of Kent
	8	Su	15:57	15:00	13:30	Autumn 1
	15	Su	10:34	11:00	09:30	Founders Trophy (Long Distance)
	21	Sa	15:09	10:00	08:30	Sail Training 5 & Novice Cup
	22	Su	15:52	15:00	13:30	Autumn 2
	28	Sa	10:00	10:00	08:30	General Sailing 4
	29	Su	11:02	10:00	08:30	Autumn 3
	29	Su	11:02	TBA		Presidents Cup
October	5	Sa	14:28	10:00	08:30	Sail Training 6
	6	Su	14:58	12:00	10:30	Autumn 4
	6	Su	14:58	TBA		Pursuit Race
	19	Sa	14:01	11:00	09:30	Cruise
	20	Su	14:46	15:00	13:30	Autumn 5
November	3	Su	13:00	11:00	09:30	Reserve Date
	9	Sa	17:23		11:00	Laying Up Day

Tally

Spring Series	5
Summer Series A/ Novice A	5
Summer Series B/ Novice B	5
Autumn	5
Evening Series	5
Twilight Series	5
Cup Races Days	17

As well as Club racing, there are 22 Training sessions running this season. # Ganges events will be 4 races made up of 2x2 back to back races

St Georges Cup has a new format with 2 sessions (21st July & 11th Aug) with results also used to provide the results for HPYC Commodores Cup

* Cup races - Summer Series A and B results will be combined to form the results.

** Commodores Cup results will be derived from the St/Georges Cup races (HPYC Boats only)

Hampton Pier Yacht Club



NOTES

All helmsmen must possess a valid measurement certificate and insurance whilst sailing with the club.

All racing will be conducted under the current R.Y.A. Racing Rules of Sailing & HPYC Sailing Instructions. The latter takes precedence. See www.hpyc.org.uk/

Where more than 1 race is scheduled on the same day, the time of the subsequent race will be announced on the day.

Adequate personal buoyancy must be worn whilst participating in all club events and safety boat duties.

Wearing of wet or dry suits is strongly recommended in cold or inclement weather during the season.

All boats must carry anchor, warp and paddles as per the H.P.Y.C. Sailing Instructions. Failure to do so in any race will result in disqualification.

Handicap racing will be in accordance with R.Y.A. Portsmouth Yardstick Scheme unless otherwise specified.

Average lap timing may be used in some cases, details of which are on the notice board and in the Sailing Instructions.

Classes for Series racing to be determined by the Sailing Committee and announced prior to commencement of the Series.

DUTIES OF HELMSMEN AND CREWS

All helmsmen and crews who participate in racing, general Sailing or training Sessions will be called upon during the season as Race Officers, Assistant Race Officers, Safety Boat Skippers, or Safety Boat Crews. Please report on duty 90 minutes before published start time.

A Rota of all duties will be drawn up, published and operated by the Rear Commodore via Duty Man.

It is the responsibility of the members concerned to update Duty Man and to advise the Rear Commodore at the earliest opportunity if they are unable to carry out their duties so that The Rear Commodore may arrange a suitable replacement.

Where a duty is carried out 3 points will be awarded in the results. Note, a maximum of 3 points per helm will be counted in any one series. **Where there are 2 short back-to-back series races (A/B) 3 Points will be awarded per race.**

In the event of a member not being present for a duty, the names of qualified members present will be drawn for that duty.

Hampton Pier Yacht Club



BAR

The Club bar will be open as follows:

- Wednesdays & Saturdays after evening sailing.
- Bar Quiz, first Saturday of the Month, March to December, except July (13th) 20:00 start.
- For all social events during the year.
- Boxing Day 12.00 to 14.00.
- All non-members must be “**signed in**” in the visitors’ book behind the bar.

HPYC Club Officials

General Management Committee:

Commodore	Chris Comper	comm@hpyc.org.uk
Vice Commodore	Richard Myers	vicecommhpyc@gmail.com
Rear Commodore	Karen Jenkins	rearcommhpyc@gmail.com
Honorary Secretary	Ian Morgan	secretary@hpyc.org.uk
Honorary Treasurer	Robert Stainbank	treasurerhpyc@gmail.com
Honorary Sailing Secretary	Mark Whetton	sailing@hpyc.org.uk
Honorary Bosun	Dave Farmer	davidfarmer752@hotmail.com
Bar Manager	Dave Hopkins	cabbydavid@gmail.com
Membership Secretary	Trevor McCarthy	membership@hpyc.org.uk
Committee Member	Gavin Hamilton	gwh92@live.co.uk

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Committee Member Rick Tolfrey tol3ltd@gmail.com

Committee Member Adrian Metcalf 4seasonshernebay@gmail.com

Sailing Committee:

John White	Stuart Hingle	Malcolm Allsop
Steve Margetts	Peter Bell	Brian Gibson

Bar Committee:

Dave Hopkins
Chris Comper
Robert Stainbank

Canteen Manager: Vacant

Social Events Group: Vacant socialhpyc@gmail.com

Safeguarding Officer: Adrian Metcalf

Other Useful Contacts:

Water Safety Representative Geoff Gambrill ggambrill@hotmail.com

Hampton Pier Yacht Club



SECTION NINE

RECORD OF INDUCTION MILESTONES COMPLETED

See also the full list of milestones shown on pages 4 and 5 above.

Topic	Date Completed	Member Signature	Briefing/GMC member Signature
Club Access & Membership Guided tour of club house, HPYC estate, boat parks, garage and sail locker General Briefing on Social and Sailing programmes (See Annexes Band D) Application form completed with contact email & telephone numbers Current door code Optional. Front door key issued and £10 deposit paid Existing sailing / powerboat qualifications recorded Payment of subscription confirmed Option to join HPYC WhatsApp Training, Support & Social group HPYC buddy identified, contact details given: Your Buddy is..... Phone No.....			

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Topic	Date(s) Completed	Member Signature	Briefing/GMC member Signature
HPYC Duties Introductory Briefing on the 'DutyMan' system DutyMan login and password <i>Overview of duties</i> Race Officer Assistant Race officer Safety Boat Crew Safety Boat Helm Officer of the day			
Practical Skills Use of VHF radio Operation of the Winch Assistant Race officer – two sessions observer then volunteer Safety Boat Helm. Those with PB2 familiarise with equipment/boat complete min two sessions as Safety boat crew before helming Safety Boat Crew. Shore-based training x 2 before volunteering on the water			