

CONTACT

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- **Π**= 42401-2749702-9

SKILLS

MS Office

HTML / CSS

Javascrpit

GIT

Php

My Sql

C#

.Net Core

SQL Server

LANGUAGES

Urdu English



SHAIKH HAMZA

SUMMARY

Dedicated and detail-oriented professional with expertise in MS Office, basic website management, and Photoshop. Currently pursuing a Software Engineering diploma from Aptech to further develop technical skills. Quick learner with hands-on experience in managing website content and creating basic graphics, looking to contribute efficiently in an office or administrative support role.

EXPERIENCE:

Maqtaba Al Ghani

Role: Website Management and Basic Photoshop

Duration: 3 Months

- Managed website updates and maintained content to ensure accurate information for users.
- Assisted with basic graphic design tasks using Photoshop, creating simple visuals for website and social media.
- Supported digital operations by updating content and images, contributing to an organized and engaging online presence.
- Demonstrated proficiency in MS Office tools, aiding in documentation, reports, and presentations as needed.

PROJECTS:

Static Project: https://alifarooqi01.github.io/Artificial-intelligence/

Dynamic Project: http://onlinehelpdesk.somee.com/

EDUCATION

- Software Engineering Diploma (in progress)
 (Aptech Computer Education Center)
- Intermediate: (Bufforzone Boy's Degree Collage)
- Metriculation: (Nayab Memorial Secondary School)

July - 2022